

**STRENGTHEN IMPLEMENTATION OF FLOOD PREPAREDNESS PROGRAM AT
PROVINCIAL, DISTRICT AND COMMUNE LEVELS
AT THE LOWER MEKONG BASIN
(PHASE IV)
15 AUGUST 2008 – 14 JANUARY 2010**

**VIETNAM
COUNTRY FINAL REPORT**

REPORTING PERIOD: 15 AUGUST 2008 – 14 JANUARY 2010



**C4P5: Sub-Component of the Flood Emergency Management Strengthening (FEMS)
Component 4 of MRC's Flood Management and Mitigation Program (FMMP)**

Supported by



Implemented by



National Partners



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Acronyms

| | |
|---------|--|
| ADPC | Asian Disaster Preparedness Center |
| CCFSC | Central Committee of Flood and Storm Control |
| CCoFSC | Commune Committee of Flood and Storm Control |
| CPFC | Committee for Population, Family and Children |
| DARD | Department of Agriculture and Rural Development |
| DCFSC | District Committee for Flood and Storm Control |
| DDMFSC | Department of Dyke Management Flood and Storm Control |
| DiPECHO | Disaster Preparedness ECHO |
| DM | Disaster Management |
| DMS | Disaster Management System |
| DMWG | Disaster Management Working Group |
| DoET | Department of Education and Training |
| DWR | Department of Water Resource |
| ECHO | European Commission Humanitarian Aid department |
| EK | Emergency Kindergarten |
| EKM | Emergency Kindergarten Management |
| EC | European Commission |
| EU | European Union |
| EWS | Early Warning System |
| FEMS | Flood Emergency Management Strengthening |
| FMMP | Flood Management and Mitigation Program |
| FPP | Flood Preparedness Program |
| FSC | Flood and Storm Control |
| GTZ | Deutsche Gesellschaft für Technische Zusammenarbeit GmbH |
| IEC | Information, Education and Communication |
| JANI | Joint Advocacy Network Initiative |
| M&E | Monitoring and Evaluation |
| MARD | Ministry of Agricultural and Rural Development |
| MoU | Memorandum of Understanding |
| MRC | Mekong River Commission |
| MoET | Ministry of Education and Training |
| NDMO | National Disaster Management Office |
| NDMP | Natural Disaster Mitigation Partnership |
| NGO | Non-Government Organization |
| NMC | National Mekong Committee |
| PCFSC | Provincial Committee for Flood and Storm Control |
| SFSP | School Flood Safety Program |
| ToT | Training of Trainers |
| UN | United Nations |
| VCCI | Vietnam Chamber of Commerce and Industry |
| VNMC | Vietnam National Mekong Committee |

A: Project Summary Sheet

Title of the Project

Support to Implementation of Flood Preparedness Programs at Provincial, District and Commune Levels in the Lower Mekong Basin

Principle Objective

Disaster Preparedness Systems in three Mekong riparian countries are more effectively dealing with floods in the Lower Mekong Basin.

Specific Objective

Enhanced Capacities for Preparation and Implementation of Flood Preparedness Programs at the province, district and commune levels in the three selected provinces of the Lower Mekong Basin

Main Activities

Activity 1 : Support to Implementation of the Flood Preparedness Program in target provinces of Cambodia, Vietnam and Lao PDR

Activity 2: Support target provincial authorities in linking the Flood Preparedness Program into the Local Developmental Planning Process in Cambodia and Lao PDR

Activity 3: Support target districts in capacity building Commune DM committee on Flood Management and Mitigation in Cambodia, Lao DPR and Vietnam

Activity 4: Support authorities implementing prioritized awareness activities in target schools to enhance vulnerable communities' capacity to deal with floods in Cambodia, Lao PDR and Vietnam

Activity 5: Promote national level knowledge sharing on Flood Preparedness Program in the Lower Mekong Basin and mechanism for future programming of MRC FMMP

Project Period

15 August 2008 - 14 January 2010

Target Provinces

Tien Giang (Chau Thanh, Cai Be and Cai Lay districts) and Ben Tre (Cho Lach)

Funding Agency

European Commission Humanitarian Aid department (ECHO)

Implementing Agencies:

Mekong River Commission (MRC)
Asian Disaster Preparedness Center (ADPC)

National and Provincial Partners

Viet Nam Mekong Committee
Department of Dyke Management, Flood and Storm Control (DDMFSC)
Province Committees for Flood and Storm Control (PCFSC)
District Committees for Flood and Storm Control (DCFSC)
Commune Committees for Flood and Storm Control (CoCFSC)

B: Executive Summary

ECHO support to MRC Flood Mitigation and Management Program

The European Union is the world's largest provider of financing for humanitarian aid operations. Altogether, the European Commission in Brussels and the governments of the 27 Member States pay for more than 50% of the assistance that comes from official channels. The European Commission itself is responsible for managing almost half of this aid. In 2006, the Commission provided €671 million for humanitarian projects in more than 60 countries, funding relief to millions of victims of disasters outside the European Union.

Within the Commission, operations are masterminded by the Humanitarian Aid department (ECHO) which comes under the responsibility of Commissioner Louis Michel. Operations include assessment of humanitarian needs in disaster areas, appropriate allocation of funds for goods and services such as food, shelter, medical provisions, water supplies or sanitation and evaluation of the impact of the aid provided. Disaster preparedness projects in regions prone to natural catastrophes are also among the life saving activities financed through ECHO's specialized programme DIPECHO. By preparing the communities at risk to respond by themselves, DIPECHO aims at reducing the impact of natural disasters on the most vulnerable populations through simple and inexpensive yet effective preparatory measures developed and implemented by the communities themselves.

Assistance is channelled impartially to the populations concerned, regardless of their race, ethnic group, religion, gender, age, nationality or political affiliation, through our operational partners. The partners include around 180 European non-governmental organizations, United Nations agencies and the Red Cross movement. For more information on ECHO and its program, please visit <http://ec.europa.eu/echo/>.

The Mekong River Commission Secretarial (MRC) through its National Mekong Committees (NMCs) and in collaboration with the Asian Disaster Preparedness Centre (ADPC) has been implementing the project on **Planning and Implementation of Flood Preparedness Programs** in Cambodia, Lao PDR and Vietnam with funding support from European Commission Humanitarian Department (ECHO) under the overall framework of the Component 4 of the MRC's Flood Management and Mitigation Program (FMMP). This project since 2003 is being implemented with support the National Mekong Committees (NMCs) as well as the National Disaster Management Offices (NDMO) through its provincial and district Disaster Management offices of these three riparian countries in the lower Mekong Basin.

The Phase I project *"Implementation of Flood Preparedness Programs at Provincial and District Levels"* was implemented by MRC and ADPC under the 3rd DIPECHO Action Plan for South East Asia during September 2003 - June 2004 and involved capacity building for flood preparedness planning and response through the use of flood information products by MRC in the countries of Lower Mekong Basin, namely; Cambodia, Lao PDR, Thailand and Vietnam.

Similarly, the Phase II of the project titled *“Capacity Building for Planning and Implementation of Flood Preparedness Program at Provincial and Districts levels in the Lower Mekong Basin”* was implemented under the DIPECHO 4th Action Plan for Southeast Asia during February 2005- April 2006. During 2007-2008, Phase III of the project *“Support to Implementation of Flood Preparedness Programs at Provincial, District and Commune Levels in the Lower Mekong Basin”* was implemented under the DIPECHO 5th Action Plan for South East Asia aiming to enhance capacities to prepare and implement flood preparedness programs at the provincial, district, and commune levels in the target provinces of Cambodia, Vietnam, and Lao PDR.

During the Phase III, the focus in Lao PDR were to conduct one provincial level training course for the Khammouane Provincial Disaster Management Committee (PDMC) and support to the Nongbok District Disaster Management Committee (DDMC) in Khammouane province in preparation of the district flood preparedness program.

Based on the lessons learnt from successful implementation of these previous three phases and recommendations received from the national, provincial and district level authorities, MRC and ADPC have now initiated the Phase IV project on *“Strengthen Implementation of Flood Preparedness Program at National, Provincial, District and Commune Levels in the Lower Mekong Basin”*, being implemented during under the 6th DIPECHO Action Plan for South East Asia and continuous funding support from the European Commission Humanitarian Department (ECHO) by intensifying existing activities in Cambodia, Vietnam and Lao PDR and expanding experiences in more target areas.

Activities and Achievements under the current Action (phase IV)

Under the Phase IV, the focus in the 3 target countries were to strengthen the selected Provincial and District Disaster Management Committees in preparation and implementation of Flood Preparedness Program and integration into the planning development process, to develop capacity of district trainers to conduct training on Flood Preparedness for the Commune Committees/Teams as well as to raise public awareness on flood risk reduction. The target districts in this phase include:

- Cambodia:** Kratie, Sambour, Chhlong districts in Kratie Province
Svay Chrum district in Svay Rieng Province
- Vietnam:** Cai Be, Cai Lay and Chau Thanh districts in Tien Giang Province
Cho Lach in Ben Tre Province
- Lao PDR:** Nong Bok and Xenbangfai districts in Khammouane Province

Under the phase IV project in Vietnam, the following activities were to be taken up for implementation:

1. Support Provincial and District Flood and Storm Control Committee of Ben Tre province and Cho Lach District in adapting the recent Government Guideline on Disaster Preparedness (Sổ tay Hướng dẫn Phòng tránh Thiên tai) issued by CCFSC and build their capacity to implement flood and storm control plans (**Act. 1.3**)
2. Conduct refresher Training of Trainers (ToT) for the District Level Trainers on Flood Preparedness in Tien Giang province and ToT in Ben Tre province, enabling them to conduct commune level trainings in their target districts of Chau Thanh, Cai Be, Cai Lay, and Cho Lach (**Act. 3.2**)
3. Support to conduct one Commune-level training, on Flood Preparedness for the Commune DM Committees/Teams by the trained trainers in each of the selected districts in Ben Tre and Tien Giang provinces (**Act. 3.3**).
4. Consultation with provincial and district authorities as well as DIPECHO partners to review existing IEC materials (SFSP kits) and strengthen partnerships for IEC programs for specific hazards in the target provinces in Vietnam, Cambodia and Lao PDR (**Act. 4.1**).
5. Promote School Flood Safety Program (SFSP) through the Department of Education to conduct activities in 50 Schools in Tien Giang and Ben Tre province (**Act. 4.2**).
6. Documentation of good practices on Flood Management and Mitigation in the Lower Mekong Basin (**Act.5.1**).
7. Conduct one National Flood Forum before the MRCS annual flood forum (**Act. 5.2**).

Table of Achievements per Activity in Vietnam

| Title Of The Action: Strengthen Implementation of the Flood Preparedness Programs at Provincial, District and Commune Levels in the Lower Mekong Basin | | |
|--|---|--|
| Principal Objective: Disaster Preparedness Systems in three Mekong Riparian countries are more effectively dealing with floods | | |
| Country: Viet Nam | Province: Ben Tre | Districts: Chau Lach |
| | Province: Tien Giang | Districts: Cai Be, Cai Lay, Chau Tanh |
| | | |
| Objectives and Results | Indicators and Sources of Verification | Level Of Accomplishment |
| <i>Specific Objective:</i> Competence of target Provincial, District and Commune Disaster Management authorities is strengthened to develop and implement Flood Preparedness Program (FPP) | Indicator 1: <i>Key officials of selected Province, District and Commune have enhanced capacity to develop and implement Flood Preparedness Program (FPP) and are enabled to update them continuously.</i> | <ul style="list-style-type: none"> • Key officials of Ben Tre province Cho Lach district are able to update and adapt their Annual provincial and district FSC plans with the National Strategy DM and the National 1002 Project of Capacity Building and CBDRM and implement by themselves |
| | Indicator 2: Linkages established for FPP with local level development planning process | N/A |

| | | |
|---|--|---|
| | Indicator 3: Commune DM Committee capacity is enhanced on flood management | <ul style="list-style-type: none"> Capacity of 280 persons from 98 flood vulnerable communes in 4 project districts (Cai Be, Cai Lay, Chau Tanh and Cho Lach) and one extra district of Mo Cai Bac were enhanced through the commune level trainings |
| | Indicator 4: Awareness on flood risk is raised through innovative tools including the School Flood Safety Program (SFSP) | <ul style="list-style-type: none"> Partnership with Department of Education and Training at national, provincial and district levels to raise awareness on flood risk for school teachers and student in 60 schools in 4 target districts in Tien Giang and Ben Tre through SFSP campaigns |
| | | |
| Result 1: Flood Preparedness Program implemented by provincial and district authorities in selected districts of Cambodia, Lao PDR and Vietnam | 7 existing FPPs and its priority implementation activities in Kratie, Cambodia and Khammouane, Lao PDR are further reviewed by the provincial and District DM authorities and take full ownership of regular updating and mobilise resources for implementation. | N/A |
| | 2 new District FPP and its priority implementation activities are developed in Khammouane province in Lao PDR and Svay Rieng province in Cambodia. | N/A |
| | The National Guideline on Disaster Preparedness (Sô tay Hướng dẫn Phòng tránh Thiên tai) issued by CCFSC is adapted for Ben Tre province's condition | <ul style="list-style-type: none"> Ben Tre Provincial Action Plan for implementing the National Strategy of DM to 2020 was updated by the members of Ben Tre PCFSC, endorsed by the PCFSC for the province's condition and put in use. |
| | Flood and Storm Control Plan in Ben Tre province and Cho Lach district in Ben Tre prepared by provincial and district are updated and implemented by them. | <ul style="list-style-type: none"> Annual provincial FSC plans of Ben Tre province and its project district Cho Lach were reviewed and updated for adapting with the <i>National Strategy of DM and the National 1002 Project of Capacity Building and CBDRM</i>, and for identify training needs. |
| Result 2: Linkages established for provincial FPP with local developmental planning process in 3 selected provinces of Cambodia and Lao PDR | National Consultative Workshop held at the beginning of project (Cambodia and Lao PDR) on linking of DRR into local developmental planning process | N/A |
| | Provincial level multi-stakeholder plans developed in Kratie and Svay Rieng province in Cambodia and Khammouane province in Lao PDR on linking of DRR into the local level planning process taking into consideration the inputs of the national consultations | N/A |
| Result 3: Capacity of the Commune DM Committees/Team in flood management and mitigation is enhanced in Cambodia, Lao DPR and Vietnam | Selected CCDMs in Kratie, CCFSC in Vietnam and Village Protection Unit (VPU) in Lao PDR are trained to implement flood preparedness measures | <ul style="list-style-type: none"> 280 CCFSC members of 98 communes in the 4 project districts (Cai Be, Cai Lay, Chau Tanh and Cho Lach) and one extra district of Mo Cai Bac were trained to implement flood preparedness measures |
| | Existing Commune level course curriculum developed in the previous phase in Cambodia and Vietnam are reviewed and harmonised by national and provincial level experts including other key stakeholders | <ul style="list-style-type: none"> The Existing commune level course curriculum (in two parts; one trainers handbook and one participants reference book) was reviewed by DDMFSC (national) and provincial authorities. These curriculum were used in the ToT and commune training activities |
| | 2 refresher Training of Trainers by the national level trainers; one each in Kratie and Tien Giang (who were involved in the previous phase) conducted using the ToT Curriculum developed already in local language | <ul style="list-style-type: none"> One refresh TOT was held for Cai Ben, Cai Lay and Chau Tanh districts in Tien Giang. |
| | 3 ToT conducted ; one each in new provinces (Svay Rieng, Khammouane, and Ben Tre) by the set of national level trainers | <ul style="list-style-type: none"> One TOT training held for Cho Lach district in Ben Tre |

| | | |
|--|---|--|
| | At least 1 commune level training in each of the target districts by the Trainers from each of the ToT are supported | <ul style="list-style-type: none"> • Nine commune trainings held with for 98 communes in the 4 project districts and one extra district of Mo Cai Bac |
| Result 4: Awareness raised in the target communities for children and educators to deal with floods in Cambodia, Lao PDR and Vietnam | Enhanced capacities of Provincial and District level officials from Education Department in Cambodia, Lao PDR and Vietnam in organizing in flood awareness through school program | <ul style="list-style-type: none"> • Provincial and District level officials from Education and Training involved through Letter of Agreement to carry out flood awareness through school program in 60 schools in 4 target districts in Tien Giang and Ben Tre |
| | Flood Awareness through Schools is linked with the ongoing programs of Provincial Education Department as well as other DRR initiatives in the target countries focussing education sector and other Safer School programs. | <ul style="list-style-type: none"> • The EIC materials produced • 1,000 SFSP kits containing IEC materials were produced for distributing to schools |
| | 150 School Flood Safety Programme (SFSP) supported (50 school each) in target countries through partnership approach and replicating the successful model of the previous phase. | <ul style="list-style-type: none"> • 60 SFSP campaigns in the 4 project districts in Tien Giang and Ben Tre. |
| Result 5: Three National Flood Forums organised in the three target MRC member countries to promote knowledge an information sharing on flood management and mitigation in the Lower Mekon Basin and contribution of Flood Preparedness Programs in developing the future programming of MRC FMMP | Improved documentation of good practices and Increased Knowledge sharing through documentation of good practices among the MRC member countries on Flood Preparedness Programs | <ul style="list-style-type: none"> • 1 national experience sharing workshop on Promotion of Partnership between Public-Private Sector and Vulnerable Community in Flood Risk Reduction in participation of 52 participants • 2 cases studies on ‘Good Practice on Flood and Storm Control Planning’ and ‘Public and Private Partnership for Flood Risk Reduction’ being developed |
| | Promoted linkages of FMMP within DRR initiatives of the three MRC member countries | <ul style="list-style-type: none"> • DRR contributions to the JANI Project, World Bank NDRMP project, field testing of IEC materials under JANI, National Forum on Climate Change and support of NGO partner initiatives in mainstreaming DRR into education • Participated the 2nd Meeting of Sub-Committee on Public Education and Awareness (PEA) • Private sector planning partnerships established and undertaking awareness activities scope for subsequent activities |

Additional notes on the institutional organisation for the implementation of phases IV of the project in Vietnam

In *Viet Nam*, roles and responsibilities are clearly defined in a much better institutional system of provincial and district committees for storm and flood control. Since the endorsement of the National Strategy for Disaster Prevention, Response and Mitigation to 2020, a national legal framework is available. However, implementation of the strategy is not yet fully geared up. There have been some initiatives through the NDMP as well as national advocacy through the DIPECHO Advocacy Network Initiatives (DANI) and Joint Advocacy Network for Initiatives (JANI), but there has so far been little focus on the Mekong Delta. Similarly, at the provincial and district levels, the flood and storm control plans are prepared, reviewed and updated on an annual basis, However, implementation of priority activities by the DM committees is limited due to the capacity of people at the provincial and district levels as well as lack of resources. There are a number of specific priority areas implemented during Phase III of the MRC-ADPC project and by other DIPECHO partners.

C: Project Planning and Start Up Meeting

Project Start up Meeting with National and Provincial level

A two-day meeting between the project team and country partners, at both national and provinces levels, such as VNMC, DDMFSC, and target provincial officials for starting up the project was held on 23-24 September 2009 in Ho Chi Minh city. Special representatives from GTZ (donors of other linked project under the Component 4) of the FMMP, MRCS/FMMP, Ministry of Culture and Information and Vietnam Red Cross were also in attendance in order to share information and find possible solutions in cooperating the project implementation. Please see the list of beneficiaries for the meeting participants.



The meeting was focused on the following key issues:

- to present the ECHO IV project activities (under approval from ECHO for funding) and share the implementation details
- to look for possible solutions of cooperating the both Component 4 projects and other partners' projects into the implementation;
- to sustain the project activities into the National Strategy for Disaster Prevention, Response and Mitigation to 2020; and
- to identify roles and responsibilities of the key partners including VNMC, DDMFSC, provincial CCFSC of the target provinces and ADPC in the implementation of the project.

All partners including VNMC, DDMFSC and target provinces were satisfied and agreed with the proposed project activities as well as committed full cooperation during the implementation. Some of the discussion was agreed as;

- The PCFSCs were to be the main focal point for activities under the field implementation stage. The DDMFSC will also be the key technical partner who provides guidance and technical supports throughout the project implementation in order to assist the project implementer, as it is the role of ADPC to link with the relevant activities of the Government programs/projects and other organizations, and obtain the project goals and objectives while VNMC will act as the overall coordination role to link up responsible agencies from national down to district levels,

- Roles and responsibilities of other partners were also widely agreed upon by participants, but the presentation of these different roles could be clarified in terms of the overall structure; ADPC agrees to develop a suitable diagram.
- VNRC has committed to proactively engage in the Training of Trainers (ToT) activities. As the VNRC has already developed relevant ToT capacities, it is able to implement training courses under these projects.
- Sustainability is a crucial outcome of these phases, and beneficiaries should be able to implement the activities.
- Integrating project objectives with the National Strategy (2007-2020) objectives, and integration of Flood Control Plan with development planning, should be further explored, especially at the commune and village levels. Training is a key factor for integrating disaster management into local development planning.

Project implementation meeting with provincial partners:

While the Partnership Agreement for the implementation of the Component 4 projects was being drafted, two one-day meetings with the provincial and district partners included other related agencies e.g. Education and Training Department, Red Cross etc. were held on 8 February 2009 in the target provinces in order to:

- Introduce the project activities and discuss its implementation plan to provincial and district partners;
- Seek agreement of the implementation plan; and
- Provide further input and clarification for the above-mentioned Partnership Agreement.



(See *Annex 3.C.1 and 3.C.2: Ben Tre and Tien Giang implementation meeting reports*).

The project implementation arrangement

In order to strengthen the project implementation arrangement as well as create more favourable conditions for the field implementation in the future, MARD has promoted Mrs. Nguyen Thi Luan to be Vice Director of DDMFSC and nominated as the focal point for the project implementation based in DDMFSC Ho Chi Minh office. In the meantime, VNMC nominated Dr. Nguyen Anh Duc replacing Mrs. Nguyen Thi Hong Phuong at National FMMP Coordinator position.

By then, both VNMC and DDMFSC extended a letter to target provinces in order to officially introduce the ADPC project team and the project implementation plan to provincial agencies. A Partnership Agreement for implementation of the FMMP Component 4 projects has been cleared and signed by VNMC, DDMFSC and MRCS/FMMP, ADPC in following. This Agreement is attached herewith for reference.

D: Project Activities and Accomplishments

- **Result 1: Flood Preparedness Program implemented by provincial and district authorities in selected districts of Cambodia, Lao PDR and Vietnam**

Tables of Beneficiaries; Result 1

| Sector/Sub Sector | Beneficiaries | Status | Number of Beneficiaries |
|-------------------------------------|---|---|-------------------------|
| Local Disaster Management Component | <i>Result 1:</i> Key officials of Provincial DM Committees in Ben Tre Province in Vietnam (Activity 1.3) | Provincial officials, Red Cross, mass organisations, local NGOs | 60 |
| | <i>Result 1:</i> Key officials of District DM Committees in Cho Lach of Ben Tre Province in Vietnam (Activity 1.3) | District officials, Red Cross, mass organisation | 20 |
| Total | | | 80 |

- **Activity 1: Support implementation of the Flood Preparedness Program in target provinces.**

Activity 1.3: Support Provincial and District Flood and Storm Control Committee of Ben Tre province and Cho Lach District in adapting the recent Government Guideline on Disaster Preparedness (Sổ tay Hướng dẫn Phòng tránh Thiên tai) issued by CCFSC and in implementing the Flood and Storm Control Plans that are prepared and updated by the local authorities themselves. This would be done in close collaboration with the Secretariat of the Central Committee for Flood and Storm Control and its NDMP Secretariat to implement the Vietnam National Strategy for Disaster Prevention, Response and Mitigation 2020

Achievements of Activity 1.3

At the end the following documents have been obtained in order to support Ben Tre PCFSC and Cho Lach DCFSC in adapting the recent Government Guideline on disaster management:

- 1. Reviewed and updated Provincial and District Flood and Storm Control Plans;*
- 2. 4-day training curriculum on development and implementation of the Flood and Storm Control Plan; and*
- 3. Reviewed and updated Provincial Action Plan of Implementing the National Strategy of Natural Disaster Prevention, Mitigation and Response to 2020.*

1. Reviewing provincial and district FSC plans

The review of previous yearly FSC Plans and development of the coming year FSC Plan has been in place through the disaster management system for a long time. Traditionally all levels from the provincial to commune levels have to prepare the yearly FSC plan at the period before the rainy season as a requirement. The provincial FSC Plan integrates all district level plans into one. Therefore review of the provincial FSC Plan also means reviewing the district FSC Plan too. Taking this opportunity, the project caught up a Provincial FSC Plan Meeting to support the provincial and districts CCFSC to review a 2008 FSC Plan and develop the 2009 FSC Plan.

The Ben Tre Provincial FSC Plan Review Meeting was held in May 2009 with the participation of 37 representatives from its 28 PCFSC members and 9 DCFSCs . The main points talked about were:

- Reviewing and building upon lessons learnt from the implementation of the 2008 FSC Plan
- Developing the 2009 FSC Plan.
- Review the linkages of the yearly FSC plan to the existing Provincial Action Plan of the implementation of the National Strategy.
- Identifying the needs for training key officials in development and implementation of the FSC Plan.

The discussion and issues raised in the meeting contributed to helping provinces and districts manage flood and storms effectively in according with the recent natural disasters, inline with the guidelines of the government such as; Guideline on Disaster Preparedness, and; the National Strategy of Natural Disaster Prevention, Mitigation and Response to 2020. Furthermore, weak points in the current implementation of the FSC plan, and training needs in the development and implementation of the provincial FSC Plan were also clearly identified. Assessment of natural disasters, identification of specific objectives, identification of measures and development of relevant work plan or projects, assessment of role and responsibility, orientation of the government for disaster management were discussed during the open debate.

Outline of the main points in the updated provincial 2009 FSC Plan:

| | |
|---|--|
| <i>Flood and Storm Control for 2009 in Ben Tre (Reviewed Version)</i> | |
| I- | <i>Natural, economic and socio conditions</i> |
| II- | <i>Natural disasters and impacts</i> |
| III- | <i>Assessment of 2008 FSC</i> |
| | <i>3.1- Natural disasters</i> |
| | <i>3.2- Planning and implementation of FSC</i> |
| | <i>3.3- Damage</i> |
| | <i>3.4- Problems and challenges</i> |
| | <i>3.5- Solutions</i> |
| IV- | <i>FSC Plan for 2009</i> |
| | <i>4.1- Natural disaster forecast</i> |
| | <i>4.2- Objectives</i> |
| | <i>4.3- DM orientation</i> |
| | <i>4.4- Actions Before disasters</i> |
| | <i>4.5- Actions During disasters</i> |
| | <i>4.6- Actions After disasters</i> |
| V- | <i>Resources and responsibilities</i> |
| VI- | <i>Monitoring and reporting</i> |
| VII- | <i>Identification of priority activities</i> |
| VIII- | <i>Direction and implementation</i> |
| | <i>Annexes</i> |

2. A 4- day training workshop on the development and implementation of the FSC Plan

Linking up of the annual FSC plan into the Provincial Action Plan is as a fundamental factor contributed to the successes of both the implementation of the annual FSC Plan and Action Plan. As identified as the gaps during the Provincial FSC Meeting, a 4-day training-workshop on the implementation of FSC Plan and Action Plan to the 77 key officials of the responsible agencies who are the members of the provincial Ben Tre PFSC and its 9 DCFSCs, and some from An Giang and Dong Thap, were held on 9-



12 June 2009 in Ben Tre city of Ben Tre province. The objectives of the training-workshop were:

- To build capacity of PCFSC on Flood and Storm Control planning and implementation;
- To detail out the existing Provincial Action Plan and promote relevant cooperation with line agencies;
- To support CFSC members to prepare their departmental plans as per the national guideline.

The workshop-training was closely consulted with the Secretariat of the Central Committee for Flood and Storm Control and its NDMP Secretariat to implement the Vietnam National Strategy for Disaster Prevention, Response and Mitigation 2020. A cost-share approach between the project and NDMP were applied as one of the successful models that the project has obtained. The workshop-training was facilitated by a national consultant under CCFSC, a Vietnam Red Cross trainer and the three provincial SFSC officials from other Cuu Long Delta provinces e.g. Tien Giang, An Giang and Dong Thap in order to share their experiences in implementation of the both annual FSC plan and Action Plan.

There were 3 main kinds of materials used as reference for workshop-training e.g. government’s guideline of disaster management (Hand Book of FSC, the national strategy of disaster management, provincial and district FSC plans), training materials developed by the pervious phases of ECHO and GTZ-funded projects, and other relevant projects in the Mekong delta.

The training curriculum was developed into 2 key parts:

- 1) *Consultation on National Strategy and Provincial Action Plan for implementation of Flood and Strom Control Planning*
- 2) *Training on flood and storm control.*

Part one is used for managers whereas Part two for the technical staff who directly prepare and carry the FSC plan. Outline of the workshop-training Curriculum is described below:

| | |
|----------------|--|
| Part 1: | <i>Consultation on National Strategy and Provincial Action Plan for implementation of Flood and Strom Control Planning</i> |
| M0-01: | <i>National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020 (NS to 2020).</i> |
| M0-02: | <i>Situation of development and implementation of NS to 2020 through Provincial Action Plan and Implementation of NS to 2020; 2020 (Provincial Action Plan) in Ben Tre and other provinces in Mekong delta; Difficulties and challenges.</i> |
| M0-03: | <i>Experience sharing of development and implementation of NS to 2020; and Provincial Action Plan; Feasibility of a provincial action plan.</i> |
| Part 2: | <i>Training on flood and storm control plan preparedness</i> |

| | |
|------------------|---|
| | |
| Module 1: | Preparing the flood and storm control plan |
| M1-01: | Recent natural disasters in Ben Tre and the recent situation of preparing flood and storm control plan. |
| M1-02: | Overview for preparing a flood and storm control plan: Goal, objectives, foundations, structure, feasibility Etc. |
| M1-03: | Steps for preparing a flood and storm control plan in cooperation with line agencies, and feasibility. |
| M1-04: | Method and meaning of identifying specific programs/projects for annual flood and storm control plan for Ben Tre province. |
| Module 2: | Integration of disaster management into development plan |
| M2-01: | Situation of integration of disaster management into agricultural development plan in Ben Tre and others provinces in Mekong delta. |
| M2-02: | Orientation of integration of disaster management into agricultural development plan and socio-economic development plan. |
| Module 3: | Topics on flood and storm control preparedness |
| M3-01: | Technical terms in disaster management. |
| M3-02: | Flood Early Warning System, methods and Dissemination. |
| M3-03: | Hazard, Vulnerability and Capacity Assessment (HVCA) |
| M3-04: | Household Safety Measures for Flood. |
| M3-05: | Preparedness for whirlwind and storm, and evacuation and Safe Area Management |
| M3-06: | How to implement 4 on-site motto effectively. |
| M3-07: | Public Health in Flood Emergency. |
| M3-08: | Resource Inventory for flood preparedness. |
| M3-09: | DANA guideline. |
| M3-10: | Working group on flood and storm control plan preparedness for sectors. |
| M3-11: | Group presentation. |
| M3-12: | Training evaluation. |

The training was divided into 2 periods, the first lasting for one day and the second lasting for the remaining three days.

The first day of the training was a special day as it was joined by all including local persons, provincial, national and regional partners, consultant, trainers and facilitators. Experience of preparing and implementation of the provincial action plans of implementation of the national strategy was shared by the owner of Ben Tre and the neighbor provinces of Tien Giang, An Giang and Dong Thap. The national consultant and national partner of DM also gave comments and suggestion on the provincial action plan. According to the comments and suggestions, the key items that need to be done for the plan were to make it more detailed and specific, especially for the mitigation measures section and relevant projects/program of implementing these measure.

On the first day, the activity of 'working groups' had meaningful contribution to the province in term of how to prepare and implement well the provincial action plan in according with the national strategy (*Annex 3.D.1 - Discussion notes of Ben Tre Provincial Training*).

While the remaining of 3 days focused on FSC planning technique, a participatory approach was applied. The participants joined in big and small working groups and presented their discussion. For practice of FSC and training skills, they took part in a field trip to have a district level meeting of learning the process of FSC by using the lesson learned from the workshop.

The training was also introduced broadly to public via the Newsletter of NDMP under CCFSC. Further information can be reached at *Annex 3.D.2 - Newsletter of Ben Tre Provincial Training*.

In conclusions, according to the participants recommendations the 3 days was not enough, anyway, the training provided them basic knowledge and platform to shared experience of FSC and helped them be more confident and know how to find their own way for prevention, response and mitigation for the natural disasters.

With the cost-sharing approach mentioned above, it was shown that the activity had a special meaning to the province in meeting its need of capacity building as the project helped not only to strengthen a single district, but to strengthen the network of the system of districts of the province. It was one of the ways of the sustainable development in accordance with the orientation of the national strategy.

3. *Reviewing Ben Tre Provincial Action Plan for the implementation of National Strategy 2020*

In middle of 2008, Ben Tre province completed its provincial action plan for implementing the national strategy according to the guidance given by CCFSC. However, the development of the provincial action plan proved to be a very challenging task because the

current capacity of the PCFSC of Ben Tre was limited. So it could see that with the 2 reasons made the quality of the plan was little less than originally intended. Reviewing the plan for a better one was an important need of the province for that period.

Following the recommendation given by participant at the end of the above-mentioned workshop-training, a review and update of the provincial action plan was completed in December 2009 in close cooperation with the provincial CFSC members and the World Bank-funded project.

There were the two meetings conducted among the Ben Tre Provincial CFSC members in November and December 2009 in order to I) review the content of existing provincial action plan; II) to draw outline of the updated provincial action plan; and III) to finalize and endorse the updated plan.

During the meetings, gaps and weak points of the existing action plan, especially the linkages with the social-economic development plan, were clearly shown out and identified by the Provincial CFSC through facilitation from the CCFSC official and the ADPC project team. At the same time, the roles and responsibilities of the members of the provincial and districts CFSCs as well as of the society organization in the implementation of the action plan were reviewed and updated too.

By 15 December 2009, the updated Provincial Action Plan of Ben Tre province had been endorsed and launched by the Ben Tre Provincial CFSC. The following contents of the provincial action plan were adjusted and supplemented:

- Assessment of impacts of recent natural disasters.
- Objectives were identified.
- ‘Principles of disaster management’ in general, and also the specific context of the Cuu Long Delta in terms of disaster management.
- Mitigation measure and project or programs relevant to flood and storm control were identified.
- Linkages with the provincial socio-economic development plan
- Monitoring and evaluation.

The outline of the Ben Tre provincial Action Plan is attached below:

OUTLINE
BEN TRE PROVINCIAL ACTION PLAN
OF IMPLEMENTATION OF THE NATIONAL STRATEGY OF NATURAL DISASTERS
PREVENTION, RESPONSE AND MITIGATION TO 2020
(Updated Version)

Introduction
I. Rational



- 1. Natural conditions*
- 2. Natural disasters*
- 3. Damage data*
- 4. Legislative documents*
- 5. National strategy and climate change*
- II. Objectives*
 - 1. General objectives*
 - 2. Specific objectives*
- III. Principles of DM*
 - 1. Technical principles*
 - 2. Cooperation, coordination and implementation principles*
- IV. Orientation*
 - 1. Structure of DM system*
 - 2. Integration of DM into sector*
 - 3. Review of projects*
- V. Project/programs as measures*
 - 1. Non-structural measures*
 - 2. Structural measures*
 - 3. Multiple-sector projects*
- VI. Arrangement and implementation*
 - 1. PCFSC*
 - 2. Provincial line agencies*
 - 3. Town and district CFSCs*
 - 4. CoCFSCs*
- VII. Financial resource*
 - 1. Local resources*
 - 2. Resources of individuals and businesses*
 - 3. NGOs and international organizations*
- VIII. Monitoring and Evaluation*
- IX. Conclusion and Suggestions*
- Annex 1: List of projects/programs*
- Annex 2: Form of monitoring and evaluation*

In conclusion, the support given to Ben Tre province to review and update their Provincial Action Plan is an additional activity included in the project implementation. However, this practiced the knowledge and experiences obtained by the 4-day workshop-training mentioned above to the key official of the Provincial CFSC members. Throughout this additional activity, the strengthened capacity of those members has been; a greater ability to implement the disaster management plan, and; greater coordination among members, which has been well recognized and practiced since.

- **Result 3: Capacity of the Commune DM Committees/Teams in flood management and mitigation is enhanced.**

Tables of Beneficiaries; Result 3

| Sector | Beneficiaries | Status | Number of Beneficiaries |
|-------------------------------------|--|--|-------------------------|
| Local Disaster Management Component | Result 3: Provincial/District Level Trainers in Tien Giang and Bentre Province (<i>Chau Thanh, Cai Be, Cai Lay, Cho Lach</i> district) (Activity 3.1,3.2) | Provincial/ District officials, Teachers, NGO, Mass Organisation | 47 |
| | Result 3: Commune DM Committees members (CCDM, CCFSC and VPU), village volunteers in Cambodia, Lao PDR and Vietnam (Activity 3.3) | Commune staff, volunteers, village leaders | 280 |
| Total | | | 327 |

- **Activity 3: Support target districts in capacity building Commune DM committee on Flood Management and Mitigation.**

Activity 3.2: Conduct refresher Training of Trainers (ToT) for the District Level Trainers on Flood Preparedness in Tien Giang province and ToT in Ben Tre province, enabling them to conduct commune level trainings in their target districts of Chau Thanh, Cai Be, Cai Lay, and Cho Lach

Achievements of Activity 3.2:

1. Resource persons network for all 4 project target districts developed.
2. Two ToT training held for total of 37 resource persons
 - One refresh ToT for 12 persons from Cai Be and Cai Lay districts in Tien Giang.
 - One new ToT for 25 persons from Chau Thanh district in Tien Giang and Cho Lach district in Ben Tre.
3. ToT curriculum developed and adapted.

Based on a series of consultations, working group meetings (between the MRC-ADPC project team and DDMFSC southern office, the Tien Giang and Ben Tre Provincial Committee for Flood and Storm Control (PCFSC) as well as other partners such as JANI members, World Bank, etc) and the lessons learned from the numbers of ToT trainings conducted in Cuu Long Delta, the ToT curriculums developed under the previous phases of ECHO and GTZ-funded projects were reviewed and adapted to the Tien Giang and Ben Tre provincial levels focusing on flood preparedness, response and mitigation. The training curriculums were finalized and produced in two sets. The 1st set is used for the refresher ToT to the two target districts, Cai Be and Cai Lay, in Tien Giang, targeted since the Phase III, it consists of 3 key modules:

Module 1: National and provincial strategy orientations on disaster management.

Module 2: Commune flood and storm control preparedness.

Module 3: Training skills.

And another curriculum is now used for the new ToT of the two new districts identified by this phase (Chau Thanh in Tien Giang province and Cho Lach in Ben Tre province). This curriculum consists of six key modules:

Module 1: Enhance understanding of national and provincial guidance/strategies

Module 2: Understanding Disaster Management Concepts

Module 3: Flood Preparedness Planning

Module 4: Flood and Storm Control Planning at Commune level

Module 5: ToT Methods – How to prepare training session on flood preparedness at the commune level.

Module 6: Field trip for practice

Please find the detailed outline of the ToT curriculums in **Annex 3.D.3** for reference. A total of 300 copies of curricula were printed and distributed to the target provinces, districts and Provincial Red Cross and NGOs working in Tien Giang and Ben Tre provinces.

Prior to the ToT development, personal from World Bank, provincial Red Cross, DDMFSC, Tien Giang officials who were trained by the previous phases of the ECHO and GTZ-funded projects and MRC-ADPC project team, were invited to prepare and facilitate the ToT curriculum.

Based on the developed curricula a 3-day refresher training course was organized on 10-12 April 2009 for 12 officials who were trained under the ECHO III phase from Cai Be and Cai



Trainer & trainees at the refresh TOT preparing their PowerPoint presentations

Lay district CFSCs in Tien Giang. Additionally, a 5-day ToT training course was also organized on 2-6 June 2009 for 25 officials from Chau Thanh district of Tien Giang and Cho Lach district of Ben Tre. Those training sessions aimed to;

- i) Establish and strengthen district networks of resource persons for four districts in Tien Giang and Ben Tre provinces,
- ii) Support the implementation of the national strategy of DM to 2020, especially to the implementation of the provincial CBDRM programme in the two provinces.

According to the training evaluation results, the training sessions were successfully conducted in terms of both preparation, and the contents, which met the country's strategic orientation of disaster management. After going back to their districts, the participants will join in commune meetings with PCFSC and DCFSC for preparing commune trainings. Then they will officially work as trainers or facilitators for these trainings. In conclusion, along with the previous TOTs, the training contributed to establishing a complete network of district trainers of all 4 project target districts as a sign of sustainable development. From now on the provinces have their own "on-site" force for their activity of capacity building. It also means that the training is supporting the provinces' implementation of the national strategy in terms of developing local human resource for the field of disaster management.

The training reports are enclosed as **Annex 3.D.3.1 and 3.5.3.2** for detail information.

Activity 3.3: Support to conduct commune-level trainings on Flood Preparedness for the Commune DM Committees/Teams by the trained trainers in each of the selected district in Ben Tre and Tien Giang provinces.

Achievement of 3.3:

There were a total of 9 commune trainings held with participation of 280 persons from 113 communes in the 4 project districts and one extra district reaching 100% of the project communes.

"Natural disasters do not happen to one or two places, but to all, so capacity building for the districts should cover all their communes, not a single commune" said representatives of the PCFSCs and DCFSCs of the project area. The local authorities also said that storms happen very regularly, so the communities should learn how to deal with this natural disaster.

With the above idea, the activity of commune training under the ECHO IV project was driven to develop a network of human resource by getting involvement of all the project communes and the recent natural disasters.



Immediately after the district level ToT, the trainers were provided guidance and training materials to update and adapt the curricula developed under the previous phases of the ECHO

and GTZ-funded projects that is to be used for the commune level trainings, as well as to further conduct commune level training in their target districts. In addition, a specific module on Typhoon and Whirlwind Preparedness Planning was developed as a request from the provincial CFSCs during the consultation for adapting the curriculum. A total of about 470 copies were printed and distributed to the target districts, provincial and district Red Cross and the NGOs working in Tien Giang and Ben Tre. The Training course curriculum incorporates the following;

- The curricula on Flood Preparedness targeted the commune level officials in implementation the priority activities identified in the commune annual plan for Flood, Storm Control and Victim Rescue;
- The content of this course was focused on household and village level preparedness measures. The content of the course was developed and adapted to suit the local conditions in consultation the District Committee for Flood Storm Control and aimed at developing their skills as trainers and facilitators.

Outline of the Commune Level Training Course Curriculum;

| | |
|------------------|---|
| Module 1: | Understanding Disaster Management Concepts |
| M1-01: | Technical terms in disaster management |
| M1-02: | Disaster Risk Management approaches |
| M1-03: | Community based disaster management |
| Module 2: | Flood preparedness |
| M2-01: | Overview of flood preparedness planning |
| M2-02: | Hazard, Vulnerability and Capacity Assessment (HVCA) |
| M2-03: | Flood Early Warning System - from province to commune and to people |
| M2-04: | Household Safety Measures for Flood |
| M2-05: | Resource Inventory |
| M2-06: | Evacuation and Safe Area Management |
| M2-07: | Public Health in Flood Emergency |
| M2-08: | Effective implementation of 4 on-site motto implementation |
| M2-09: | DANA guideline for commune level |
| Module 3: | Planning Flood and Storm Control at Commune level |
| M3-01: | Roles and Responsibilities of Commune Committee in development of the annual plan |
| M3-02: | Steps in Commune level annual flood and storm control plan preparation |
| Module 4: | Typhoon and Whirlwind Preparedness Planning |
| M4-01: | Typhoon, whirlwind and impacts |
| M4-02: | Typhoon and whirlwind preparedness |
| M4-03: | Evacuation and safe area management |

Based on the above Training Course Curriculum, a series of nine trainings were conducted for totally 280 key officials from 113 flood prone communes in the five districts of Tien Giang and Ben Tre provinces. The training course ran as followed:

1. Cai Be district Tien Giang: on 23-25 and 26-28 August 2009: A total 60 representatives from 27 commune FSC committees including commune leaders, statistic bureau, women union, red cross, youth union, farmer union, schools and local people, etc.
2. Cai Lay district Tien Giang: on 29-31 August and 1-3 September 2009: A total 60 representatives from 30 commune FSC committees including commune leaders, statistic bureau, women union, red cross, youth union, farmer union, schools and local people, etc.
3. Chau Thanh district of Tien Giang: on 17-19 and 20-22 August 2009: A total 60 representatives from 26 commune FSC committees including commune leaders, statistic bureau, women union, red cross, youth union, farmer union, schools and local people, etc.
4. Cho Lach district of Ben Tre: on 10-12 & 13-15 September and 2-4 December 2009: A total 80 representatives from 16 commune FSC committees including commune leaders, statistic bureau, women union, red cross, youth union, farmer union, schools and local people, etc.
5. Looking at the success of the training at commune level, the Ben Tre PCFSC requested the MRC-ADPC project to provide further technical support to conduct further commune level training to Mo Cay Bac district using the revised training curriculum and suggested to share the cost. Hence, one more training for 20 persons of the 14 flood prone communes of the Mo Cay Bac district were conducted on 2-4 December 2009.

During the evaluation/feedback session, it was shared by the participants that the training duration was to short. However on a more positive side it was learnt that the facilitators were enthusiastic and willing to share their knowledge to participants. The participants were also active and concentrated on learning and also discussing the sessions. The training course has helped to increase commune staffs' knowledge on disaster management and disaster preparedness planning better. After the training, the participants have learnt more on the disaster report, dissemination and preparedness planning as well as HVCA in local areas.

In total, the capacity of the 113 communes (280 commune staffs) in Cai Be, Cai Lay and Chau Thanh districts of Tien Giang and Cho Lach, Mo Cay Bac of Ben Tre were enhanced.

(See Annex 3.D.4 for a report of the 9 commune training sessions held in Cho Lach in Ben Tre)



A training group preparing their PowerPoint Presentations.



A trainee practicing teaching a class of students using Ao paper.

- **Result 4: Awareness raised in the target communities for children and educators to deal with floods.**

Tables of Beneficiaries; Result 4

| Sector | Beneficiaries | Status | Number of Beneficiaries |
|--|--|--|-------------------------|
| Information, Education and Communication | Result 4: Key DIPECHO Partners, Department of Education, Department of Information, in Cambodia, Lao PDR and Vietnam (Activity 4.1) | National, Provincial and District level officials, Red Cross, DIPECHO Partners | 91 |
| | Result 4: DOET official, School teachers (150* 5) and Students(150*100) under SFSP Programs (Activity 4.2) | DOET, Teachers | 2,079 |
| | | Students | 30,981 |
| | | Others (parents, village and mass organizations, etc) | 4,079 |
| Sub-total | | | 37,230 |

- **Activity 4: Support authorities in implementing prioritized awareness activities in target schools to enhance vulnerable communities' capacity to deal with floods.**

Activity 4.1: Consultation with provincial and district authorities as well as DIPECHO partners to review existing IEC materials (SFSP kits) and strengthen partnerships for IEC programs for specific hazards in the target provinces.

Achievement of Activity 4.1

Thousands of sets of new IEC materials reviewed and produced and distributed broadly



New Information, Education and Communication (IEC) materials for schools in the Mekong Delta.

To improve the quality of activities of public awareness, Information, Education and Communication (IEC) materials were shared with the communities and NGOs via the Joint Advocacy Network Initiative (JANI), Vietnam, and the other stakeholders in the project areas for reviewing. Then all the materials more or less were adjusted to improve the quality after the review, before they were finalized. Pre-tests of the new IEC materials took place in the field.

Thousands of sets of the IEC materials were developed and distributed to 90 primary and secondary schools in the provinces of Ben Tre and Tien Giang and participants from national workshops. The IEC materials and some training handbooks were very warmly welcomed by NGOs, the provinces in Mekong Delta, VNMC and DDMFSC at a workshop of implementing the 1002 project of building capacity and CBDRM held by DDMFSC with cooperation with AusAID on 11 Nov 2009.



The child looking carefully at the IEC materials to give comments.



The participants at the CBDRM workshop collecting training and IEC materials distributed by ADPC. Dong Thap 11 Nov 2009.

Activity 4.2: Promote School Flood Safety Program (SFSP) through the Department of Education to conduct school activities in the target provinces.

Achievement of Activity 4.2

- Two SFSP workshops were held for 120 teachers from 59 primary and secondary schools

and 60 SFSP campaigns for 37,132 children, teachers, parents, commune staff in the 4 project districts in Tien Giang and Ben Tre.

- *Two billboards of 3-step flood management were installed.*
- *One SFSP partnership workshop was took place in participation of MOET, students, and with student's support for MC.*

SFSP workshops and SFSP campaigns

• Objectives

- General: support for implementation of the strategy and the 1002 project of capacity building and CBDRM.
- Specific: strengthen and raise public awareness on FSC for all the 4 project districts.

• Duration and time

- SFSP workshops: one-day orientation workshop for school teachers, held in February and March 2009.
- Festivals of SFSP Day: one-day festivals, held before summer holidays – before May 2009.
- SFSP Partnership Workshop: one-day workshop, held in 9 October 2009.

• Approach and participants

- The program was implemented through the education system of schools in which the schools were expected to work as IEC centres and their children as effective communicators.
- There were 2 SFSP orientation workshops held for 160 teachers from 59 primary and secondary schools in the 4 districts of Cai Be, Cai Lay and Chau Thanh in Tien Giang and Cho Lach in Ben Tre. These workshops were conducted by the line agency of provincial DoET.
- There were 59 festivals of SFSP Day held with participation of 37,132 persons including children, parents, commune staff and representatives from district/province line agencies. The festivals were carried out by the schools under coordination and guidance from the district DoET and technical support from the project.

• Outline of SFSP program:

- (1) Orientation workshops for teachers.
- (2) School meetings to share lessons learnt from the orientation workshops to other teachers.
- (3) Class meetings for children.
- (4) Festivals of SFSP Day at schools



(5) Children work as effective communicator at home and in their communities after festivals of SFSP Day.

(6) Experience documentation for officially integrating the program into the main stream of education and training curriculum.

• **Description**

Key activity of orientation workshops:

- 1) Speeches of line agencies,
- 2) The national strategy,
- 3) Introduction of the SFSP program,
- 4) Orientation of school meetings for teachers and children, orientation of SFSP Day,
- 5) Using IEC materials,
- 6) Discussion and experience sharing of flood and adverse impacts,
- 7) Practice preparedness components of FSC for schools.

Activities of SFSP Day:

- 1) Watching film 'Living with Flood'
- 2) Answer and question, Role play – Emergency task during flood
- 3) Singing, and sharing of flood stories
- 4) Painting competition about flood preparedness
- 5) Drawing flood map
- 6) Making a raft, and exhibition of floatable devices for in flood safety
- 7) Sharing paintings on floods
- 8) Parents interaction with children
- 9) Rewards to excellent children who have shown a good understanding and eagerness in the sessions.

Learning posters, role-play, and drawing is an attractive activity to children



School work after flood

However, making rafts of banana tree bodies and doing tests of the rafts were the most exciting activities for the children.



Two Billboards of 3-step flood management at house level installed

By the end of the project the provincial authorities of Ben Tre suggested that the public awareness activity should be a priority activity of Cho Lach district for its FSC preparedness. This suggestion was considered as a way to support the implementation of the national strategy and the 1002 project.



Billboards 3-step flood management at house level

As the priority activity for Cho Lach district, two billboards of 3-step management for house level were designed and installed in the areas where are the most impacted by annual floods.

School Flood Safety Program (SFSP) Partnership Workshop held

A SFSP partnership workshop was held in participation of children and line agencies from Ben Tre, Tien Giang, An Giang and Dong Thap, the national partners and MOET.

Children were not the only the target group, but also the partners who had joined the MRC work and discussions.

• Introduction

The provincial partnership workshop for school flood safety was jointly-organised by Tien Giang Department of Education and Training (DoET) and the Provincial Committee for

Flood and Storm Control (PCFSC) under the technical support of the Mekong River Commission Secretariat (MRCS) and the Asian Disaster Preparedness Center (ADPC) with funding support from European Commission Humanitarian Aid Department (ECHO).

The workshop was honourably participated in by representative of Vietnam Ministry of Education and Training (MoET), MRCS, Vietnam National Mekong River Commission (VNMC), Department of Dyke Management – Flood and Storm Control (DDMFSC), provincial and district line agencies, educational sectors such as Department of Education and Training, school teachers and children. Neighbour provinces such as Ben Tre, An Giang and Dong Thap also participated to share ideas.



“It is very appreciated to hear that Tien Giang, Ben Tre and other provinces in Mekong delta with support from the project have taken the initiative of this integration. Hoping that the SFSP program can be adapted for all the Mekong delta and the country as well” – said by Mrs. Nguyen Thi Son – Ministry of Education and Training.

• **Objectives**

- Consolidate the experiences and lesson learnt from the School Flood Safety Program since 2007 in the Mekong Delta.
- Activate the existing provincial partnership to further conduct child safety awareness programs in the schools by the teachers as part of regular activity of the school.

• **Duration and time**

It was a one-day workshop that held on 9 October 2009.

• **Approach and Participants**

The workshop was held by Tien Giang province through its education system with support from the national level.

There were 69 persons joined the workshop including children, teachers, and representatives from DoETs and other line agencies such as Military, Police, Red Cross, Women’s Union from the 4 provinces of Tien Giang, Ben Tre, An Giang and Dong Thap, and the national partners VNMC, DDMFSC, and especially MoET.

At the workshop the children joined in the work of MC, joined in the activities of group working, and shared their ideas and thinking to improve the SFSP program. They were not only a target group, but also a partner.

• **Meetings**



Children reviewing the IEC materials at the SFSP partnership workshop – 9 Oct 2009.

- The participation of children in the activities of MRC work and discussions turned the workshop into a special event.
- With the topic of disaster management integration into the school system and the participation of MoET the workshop became the first event of its type, in the Mekong delta.

- The workshop was highly evaluated by MoET, the national-level project partners, VNMC and DDMFSC and the regional partner MRC as it was in according with the national strategy and the objectives of the project. It was said that the workshop was a very successful one and left a strong impression.

• **Workshop activities:**

- 1) Speeches of line agencies, partners and MoET,
- 2) Evaluation and experience sharing of the current SFSP program
- 3) Maintaining the SFSP program and developing provincial partnerships on child safety.

• **Discussion notes as next steps**

- NGOs and line agencies should cooperate to develop a unique set of IEC materials and handbook.
- Besides flood, the contents of the IEC materials or hand books should combine other disasters such as storms, whirlwind, etc.
- The SFSP program and the workshop were good practices that should be adapted to all the provinces in the Mekong delta.
- The role of a friends participating together in the events was very popular and provided good motivation and enthusiasm for the children, so should be maintained to improve the quality of the program in the future.
- IEC materials or handbooks should be delivered in greater volumes so that each child can own one set of these materials
- The photos/picture of the IEC materials and handbooks should be larger, but with less words, and should be adapted to the class children's level.

In conclusion, the public awareness activities have been well and widely carried out in the country. The impact of those activities is not limited within the border of the two target provinces but also spread to others in Cuu Long Delta and reached up to the national level. The

modals and approaches of carrying out the public awareness and IEC materials which have been updated and adapted to the local contexts have been well accepted and highly appreciated by the local authorities and communities. A huge amount of IEC materials were widely distributed in and out the country through any opportunity that ADPC project team members participated in any event. Though out of this particular activity, the partnership and cooperation between ADPC and local authorities and NGOs had also been strengthened.

Together with the Ministry of Education and Training (MoET) and NGOs, such as Save the Children, the SFSP has been initially integrated into the school curriculum. However, it is still in the process of integration into the extra-curricular activities. It still needs to be promoted further with the education sector in order to fully integrate it into the school curriculum.

Considering all activities and accomplishments as a whole, this activity has been supporting the government in implementing their National Strategy on DRR very well, particularly, it has been supporting them in preparation and implementation of the National Programme on CBDRM that will be to implemented in 2010. For instance, the project products, materials and implementation modals and approaches related to CBDRM have been used by the government for development and preparation to implement the National Programme on CBDRM.

- **Result 5: National Flood Forum organised in Vietnam to promote knowledge and information sharing on flood management and mitigation in the Mekong Delta.**

Tables of Beneficiaries; Result 5

| Sector | Beneficiaries | Status | Number of Beneficiaries |
|-------------------------------|---|---|-------------------------|
| Institutional Linkages | Result 5: National DM offices, line agencies, NGOs, DIPECHO Partners, UN Agencies , Donor Organisations (Activity 5.1, 5.2) | National Partners, DIPECHO Partners, NGO, INGO, Ios, Donor, UN Agencies | 44 |
| Total | | | 44 |

- **Activity 5: Promote national level knowledge sharing on Flood Preparedness Programs in the Lower Mekong Basin and mechanisms for future programming of MRC FMMP**

Activity 5.1: Documentation of good practices on Flood Management and Mitigation in the Lower Mekong Basin.

The activities of training and public awareness, for example; the provincial trainings; festivals of SFSP Day; and the SFSP partnership workshop under the ECHO IV project, had been shared at the national workshop between the partners, via JANI and the network of the Disaster

Management Working Group (DMWG). The newsletter of the SFSP partnership workshop at **Activity 4.1** is an example.

Activity 5.2: Conduct a National Flood Forum before the MRCS Annual Mekong Flood Forum. The objectives of the national flood forum would be to promote knowledge and information sharing on flood management and mitigation in the Lower Mekong Basin and the contribution of the Flood Preparedness Programs in development of the future program of MRC-FMMP

Achievements of Activity 5.2

A public private partnership workshop was held - A step ahead for Flood Risk Reduction in Viet Nam.

Promotion of Partnership between Public-Private Sector and Vulnerable Community in Flood Risk Reduction in the Cuu Long Delta

Promoting Community – Business Partnership in Flood Risk Reduction in Mekong Delta was rather a new but innovative initiative which was expected to get public and private companies involved.

The flood preparedness and response priorities identified by the provincial and district authorities such as community based flood management, search and rescue, emergency kindergarten and a universal swimming program for school children has strengthened capacities of local disaster management authorities in dealing with floods. This had also contributed to the overall principle of 4 on-site motto promoted by the Vietnam Government

Public awareness to promote “Living with Floods” concept had gained a new ground with traditional and innovative approach in reaching out communities at risk. Traditional performance, public awareness materials, e.g. posters, booklet, bill boards, etc. became effective communication means in conveying flood risk reduction measures to people in the Mekong Delta. However, the preparedness, prevention and rehabilitation stages had not been paid sufficient attention. Therefore this should be a focus of future projects and activities by using public awareness raising activities and training and capacity building before disaster.

The National Forum on “*Promoting Partnership between Public-Private Sector and Vulnerable Community in Flood Risk Reduction in the Cuu Long Delta*” was held in Ho Chi Minh city on 1 December 2009 with the aims of:

- Establishing a bi-lateral cooperation between public - private sector and government in order to bring about benefits to both partners while contributing to disaster management in Mekong Delta more effectively (with a focus on the long term strategy).

- To encourage the support and cooperation of private and public companies in flood preparedness and prevention activities in the Cuu Long Delta;
- To explore key policies, legal and institutional issues regarding private-public partnerships in Cuu Long River Delta;
- To propose emergency flood risk reduction activities which needs support from the partnership to minimize losses of life and properties caused by flood and create better condition for sustainable socio-economic development.

The Forum was chaired by Pro. Dr. Dao Xuan Hoc – Vice-president chief of the CCFSC, Vice Minister of the Ministry of Agriculture and Rural Development (MARD) with more than 60 attendants from MRCS, VNMC, DDMFSC, VCCI Ho Chi Minh, Can Tho and Vung Tau, Cuu Long Delta provincial partners, public and private enterprises, mass organizations such as Women’s Union and Red Cross, non-governmental organizations (NGO) and mass media. The Forum emphasized the fact that hydro-meteorological disasters such as flooding, storm and extreme droughts coupled with the impact of climate change have increased in the recent years in the Cuu Long Delta. The recent examples of emergencies have further emphasized the need for a multi-stakeholder approach in disaster risk reduction in line with the objective of the Vietnam National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020.

The public and private enterprises in Vietnam under the Vietnam Chamber of Commerce and Industry (VCCI) have been supporting vulnerable community during emergency response, whereas disaster preparedness and involvement of private companies is needed to create an enabling environment to achieve the objective of the National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020.

The partnership between public/private sector and vulnerable community has been one of the important agenda with the Department of Dyke Management and Flood Storm Control (DDMFSC), where the public and private enterprises can extend their involvement in capacity building, public awareness raising, preparation of the community flood preparedness plan, disaster risk assessment, etc, in order to help community increases their own resilience to flood. In return, enterprise image will be highly promoted in front public and community.

Mr. Huynh Duc Tam, General Director of the Construction Investment and Consultant Co., said *“it will be good if private and public companies should be involved and support local authorities and communities in the process of disaster management from the beginning to the end. The government should have some preferences for those businesses that offer support, so that they are more motivated to participate”*.

Provincial participants shared that there are many good disaster management models in their provinces but it is limited in some communes and many training materials and IEC need to be revised to be more suitable to the local needs and practices. They said that this Forum is a very good idea for them to involve businesses in disaster preparedness by asking for their support financially. Their logos and images will be acknowledged as a donor of disaster risk reduction for the community. It is the intention that the total of money they donate will be less than what they receive from the branding and advertisement of their company in a community, so as well

as providing a valuable service for a community the business itself will also benefit, making the venture very attractive to participate in.

The Vice-Minister, Prof. Dr. Dao Xuan Hoc said that “... *MARD will take this partnership issue into the development of the disaster management laws and into the development of the yearly implementation plan of the nationwide program on CBDRM. Such partnership will be further promoted during the program implementation course that to be started next year*”

An action plan for possible areas of cooperation between the disaster risk reduction initiatives taken by CCFSC and the VCCI was formulated to contribute to minimizing loss of life and property, creating a better environment for sustainable socio-economic development. These cooperation's are skilled in the area capacity building, public awareness raising, preparation of the community flood preparedness plan.

The partnership between public and private organisations and the community on disaster risk reduction has traditionally been practiced in the country. However, it has not been fully integrated into disaster risk reduction yet. Creating a room for every concerned partner to discuss and bring the issue, and greater support from government in strengthening this approach should be the main aims of this initiative. Promoting such partnership in Cuu Long Delta may be considered as a pilot for the future expansion of the initiative.

E. Partners and Beneficiaries

This was a regional project supported by ECHO to strengthen the disaster preparedness interventions at the province, district and commune levels. The Mekong River Commission and its National Mekong Committee give utmost important to the contribution of European Commission (EU) through ECHO in supporting the MRC's Flood Management and Mitigation Program (FMMP) in achieving its goals through this project.

While the ECHO office has signed a Contribution Agreement with the Mekong River Commission (MRC) for implementation of the project activities identifying the Asian Disaster Preparedness Centre (ADPC) as implementing partner of MRC through a Grant Agreement. The MRC and ADPC have implemented the project within the framework and institutional arrangement of the Flood Management and Mitigation Program (FMMP) closely linking to the Component 4 – Flood Emergency Management Strengthening (FEMS). The project has contributed in achieving the goals in the national disaster management strategies of the target countries. And the National Disaster Management Offices (NDMO) through its Provincial, District and Commune DM office has worked as an implementer having played an important role in implementing the activities and linking it within the overall framework of the National, Provincial and District DM planning and policies.

I. European Commission Humanitarian Aid Department (ECHO)

ECHO had meetings with MRC, ADPC and other partners during the last period for consultation regarding implementation.

II. Mekong River Commission (MRC)

The Mekong River Commission Secretariat through the FMMP team based at Regional Flood Management and Mitigation Centre in Phnom Penh is the implementing agency on behalf of EC. The MRC has worked through the NMCs under the 1995 Agreement to coordinate operations in the riparian countries. MRC has provided all technical help in implementation of the project as well as support through the National FMMP Coordinator based in the NMCs.

Service of the National FMMP Coordinators was ensured by MRC. As resulted, the National FMMP Coordinator facilitated coordination among the MRC-ADPC project staff and the national, provincial and district DM authorities and line ministries in implementation of project activities. They participated and provided inputs in monitoring and evaluation of the project activities.

The detail Implementation Plan of project activities and Quarterly Activity Work Plans were sent to VNMC respectively by MRCS and FMMP team in according to the project documents.

III. Asian Disaster Preparedness Centre (ADPC)

ADPC has signed Memorandum of Understanding (MoU) with the NDMOs of Vietnam in implementation of project in the country.

During the last phase of the project, ADPC has worked further with the MRC, NMCs as well as the NDMOs and its provincial and district level DM committees in implementation of the project activities. The following staffs of the ADPC have been responsible for smooth implementation of the project activities as per the work plan. The DMS team member has provided quarterly work plans to MRCS via the responsible FMMP Programme Officers by two week before the quarter.

IV. Vietnam National Mekong Committee (VNMC)

The project activities have been coordinated in close collaboration with the senior officials of the VNMC. The head office of VNMC based in Hanoi, as well as its Southern Representative office in HCM has been well involved in coordination and implementation of the project activities. The VNMC, through its official communication to the Department of Dyke Management and Flood and Storm Control (DDMFSC) People Committee of Tien Giang and Ben Tre has been informed and has provided consultations to implement the activities. Both the FMMP Team (MRC) and DMS Team (ADPC) have reported and updated the progress to the VNMC on regular intervals, and souk their guidance on proper implementation arrangements and help in operational matters. The senior officials of VNMC are planning their visits to the project sites in May.

V. Department of Dyke Management Flood and Storm Control (DDMFSC)

DDMFSC Southern Office has been signed for implementing the project and worked effectively as an implementer and a national consultant for the project.

The manager and senior staff of this office have offer regular visit to the project sites. The project has been quickly promoted by DDMFSC Southern Office.

VI. Provincial Committee for Flood and Storm Control (PCFSC)

The Department of Agriculture and Rural Development (DARD) signed the Water Resource Department as the focal point for this project.

The other lines agencies such as the Department of Planning and Investment, Department of Education and Training (DoET), Committee for Population, Family and Child (CPFSC), Department of Information and Social Welfare along with the Vietnam red Cross (VNRC) and its provincial office and mass organizations, particularly the Women Union and Youth Organisations, who had an important role in implementation of the project activities were invited to the very first meeting of the project. During the last period of the project (mainly the last two quarters of 2009), VNRC and DoET joined effectively in implementation of the training activities and School Flood Safety Program (SFSP).

The Department of Agriculture and Rural Development (DARD) was responsible for communicating the activities to the target district officials and reporting on the progress of the project to the Peoples Committee officials, as well as mobilizing support from them. As discussed with DARD, the focal points at the provincial and district level were identified with clear roles and responsibilities and have well functioned.

The project in the last three phases since 2003 (ECHO phases I, II and III) under three separate DIEPCHO South East Asia (SEA) action plans, made efforts to build on the progress of the previous phases, as has happened in ECHO phase IV. The provincial, district and commune level authorities played an important role in implementation of flood preparedness measures, and all was linked well with the overall framework of the National, Provincial and District DM planning and policies.

The current project provided a good opportunity to showcase some of good examples of flood preparedness measures, mainly;

- The School Flood Safety Program (SFSP)
- Public Awareness Raising strategies in the Mekong Delta
- The involvement of the public & private partnership in Flood Preparedness
- Commune level capacity building
- The effective implementation of the Flood and Storm Control plan (FSC) in provinces and districts.

This was all achieved by fostering partnerships, and building the confidence of the provincial authorities, and enabling all the stakeholders to work effectively with little money and a fixed time frame.

VII. Focal Points at National, Provincial and District levels

MRC and ADPC worked very closely and are responsible for successful implementation of the project activities. The participation of the Vietnam National Mekong Committee (VNMC) as well as the Department of Dyke Management and Flood Storm Control (DDMFSC) in the project implementation and progress monitoring ensured achievement of the high quality delivery and high coverage in each of the planned activities. The VNMC, particularly the National FMMP Coordinator, provided kind support to the project activities by coordinating with PCFSC, DoET as well as with the FMMP team. The following focal points were identified in the beginning of the project and contributed in successful implementation of the project activities.

| National Level Focal Points | |
|--|--|
| Mr. Nguyen Anh Duc National FMMP Coordinator Vietnam National Mekong Committee 23- Hang Tre, Ha Noi, Vietnam Tel:(84 4)39 345 037 Mob: (84) 909 475 978 Fax: (84 4) 38 256 929 Email: nganhduc@yahoo.com | Mr. Tran Van Binh Specialist Department of Dyke Management, Flood and Storm Control 135 Paster, District 3, Ho Chi Minh city Tel: (84 8) 38 272 239 Mob: (84) 913 841 092 Fax: (84 8) 38 272 241 Email: binhcctl@yahoo.com |
| Provincial Focal Points | |
| Mr. Nguyen Thien Phap Chief of Tien Giang PCFSC Secretariat My Tho city, Tien Giang province Tel/Fax: (84 73) 3 831 278. Mobile: 0979 070 194 Email : cctltg@hcm.vnn.vn | Mr. Nguyen Quang Thuong Chief of Ben Tre PCFSC Secretariat Ben Tre town, Ben Tre province Tel : (84 75) 3 825 619 Mob: (84) 913 184 610 Fax: (84 75) 3 825 294 Email : quangthuongbt@gmail.com |
| District Focal Points | |
| Mr. Huynh Van Son Vice Chief of Chau Thanh district Office of Agriculture, Tien Giang Province. Tel/Fax: (84 73) 3 831 278. Mobile: (84)0979 070 194 | Mr. Le Van Don Vice Chief of Cho Lach District Office of Agriculture, Ben Tre Province Tel : (84 75) 3 871 255 Mob: (84) 918 306 075 Fax: (84 75) 3 710 777 Email : ledonBT@yahoo.com.vn |
| Mr. Tran Van Dinh Staff of Cai Be Office of Agriculture, Tien Giang Province. Tel: (84 73) 3 824 239. Mobile: (84) 979 721 450. Fax: (84 73) 3 924 524 | Mrs. Tran Thi Nguyen Staff of Cai Lay Office of Agriculture, Tien Giang province. Tel: (84 73) 3 826 428. Mobile: (84) 907 467 116. Fax: (84 73) 3 826 374 |

These above focal points were identified by the national and provincial authorities to provide the coordination support under the project. They are not part of the staff of the project and no cost is involved in their operation from the ECHO support for this project. However, they took

part in each of the activities planning and implementation, they were able to assist in the overall capacity development for disaster risk reduction in the target provinces.

There was good participation in the planning and implementation of the activities under this project from the provincial and district level authorities to achieve the objectives of the project. This also helped in building their capacities of project management for future activities in the area. The direct beneficiaries under the project in Vietnam are summarized below. The database of participation in each of the planning and implementation of activities are kept with the provincial and district focal points to further help them in mobilizing such people in other programs.

Beneficiaries List for Vietnam:

| Sector/Sub Sector | Beneficiaries | Status | Number of Direct Beneficiaries |
|---|--|---|--------------------------------|
| | | | Vietnam |
| Local Disaster Management Component (Flood Preparedness Programs, Capacity Building of Local DM Committees) | Result 1: Key officials of Provincial DM Committees in Ben Tre Province in Vietnam (Activity 1.3) | Provincial officials, Red Cross, mass organisations, local NGOs | 60 |
| | Result 1: Key officials of District DM Committees in Cho Lach of Ben Tre Province in Vietnam (Activity 1.3) | District officials, Red Cross, mass organisation | 20 |
| | Result 3: Provincial/District Level Trainers in Tien Giang and Ben Tre Province (<i>Chau Thanh, Cai Be, Cai Lay, Cho Lach district</i>) (Activity 3.1,3.2) | Provincial/ District officials, Teachers, NGO, Mass Organisation | 47 |
| | Result 3: Commune DM Committees members (CCDM, CCFSC and VPU), village volunteers in Cambodia, Lao PDR and Vietnam (Activity 3.3) | Commune staff, volunteers, village leaders | 280 |
| Sub-total | | | 407 |
| Institutional Linkages | Result 5: National DM offices, line agencies, NGOs, DIPECHO Partners, UN Agencies , Donor Organisations (Activity 5.1, 5.2) | National Partners, DIPECHO Partners, NGOs, INGO, IOS Donor, UN Agencies | 44 |

| | | | |
|---|--|--|---------------|
| | | Sub-total | 44 |
| Information, Education and Communication | Result 4: Key DIPECHO Partners, Department of Education, Department of Information, in Cambodia, Lao PDR and Vietnam (Activity 4.1) | National, Provincial and District level officials, Red Cross, DIPECHO Partners | 91 |
| | Result 4: DOET official, School teachers (150* 5) and Students(150*100) under SFSP Programs (Activity 4.2) | DOET, Teachers | 2,079 |
| | | Students | 30,981 |
| | | Others (parents, village and mass organizations, etc) | 4,079 |
| | | Sub-total | 37,230 |
| | | Grand-Total | 37,681 |

F: Progress Reporting, Monitoring and Evaluation

MRC with ADPC were responsible for documenting all the outcomes of the project and sharing with the local and national partners regularly. Regular monitoring of the project activities were carried out by VNMC with the help of the Provincial Focal point and the Project Team. During the FMMP PCC meeting, progress was reviewed and suggestions were incorporated to ensure quality implementation.

At the MRCs level, the FMMP Program Coordination Committee (PCC) meeting took place every quarter. During this project implementation since August 15, 2008, six PCC meetings took place where project progress was reviewed. The Program Officer of FMMP responsible for the reporting of all the progress to the MRCS secretariat, the Donors, the FMP senior management team etc. ensured regular sharing of progress through email as well as presentations during the review meetings. The achievement of the ECHO III project were reported regularly in the bi-annual report prepared by FMMP which goes to a wide range of stakeholders from national and provincial authorities, experts, donors and partner agencies.

In addition, during this project implementation, the FMMP Program Office (focal point for this project) is updating the current progress, and seeking further input, to the TA at the ECHO Regional office as well as the Desk Officer at ECHO Brussels office.

At ADPCs level, the Project Manager, Project Coordinator and the Project Associate worked closely with the DMS Team Leader and Director and other ADPC staff for better implementation of the project activities and reporting of the activities at different forums at

regional and international levels. In the field, ADPC project staff and the MRC project staff worked closely with the national and provincial partners in the activity implementation and progress updates. The DMS Director and Project Manager at ADPC provided the project progress update to the Executive Committee of ADPC and also to the Board of Trustees.

The Regional support office of ECHO in Bangkok was regularly being updated about the progress and informed of any difficulties in carrying out the activities. The ECHO Regional Support Office (RSO), particularly the Technical Assistant and the Program Assistant, provided a lot of support by sharing information from the other projects under DIPECHO as well as by participating in some selected project activities.

During each visit to the province, the MRC-ADPC team had meetings with senior officials of National Disaster Management (DM) offices and the National Mekong Committee to update the current progress of the project. In addition, the project team also encouraged the Provincial focal point to send progress updates as well as problems in implementation to the National DM offices. Such coordination and monitoring ensured a high level of achievement as well as a sense of ownership of the project within the local authority.

As planned under the project, several Monitoring and Evaluation (M&E) meetings (in addition to the progress review meetings mentioned above) and field trips took place. One of the meetings was a visit of representatives of ECHO regional office in Bangkok, MRCS/FMMP Programme Officer and VNMC, DDMFSC to Tien Giang and Ben Tre on October 9 2009. By this time the representative also joined in the SFSP Partnership Workshop in Tien Giang. Based on the talks with the provinces on October 9th and the workshop on October 10th, the representative evaluated highly the implementation of the project. A trip report of the meeting by a representative of MRCS is enclosed as **Annex 3. F**

At the end of the project, an end of project evaluation report, by an external consultant to assess the overall impact of the project, and to provide guidance for a s for future years.

The evaluation would be shared by the Consultant with the MRCS as the report is under preparation at the time of writing the report.

G: Linkages with other Projects and Programs

The project linked with the overall strategy of MRC's FMMP and particularly with the Component 4–Flood Emergency Management Strengthening. In addition, the various other programs of FMMP provided input to this project activity. During the implementation, the experiences of MRC's FMMP were incorporated to achieve the overall goals of MRC and of ECHO under this program.

In addition, the following NGOs provided support and maintained a good relation with the MRC-ADPC project in Tien Giang

- I. Save the Children:** save the Children was the DIPECHO partner in Tien Giang province under the current DIPECHO program. Sharing experiences of the SFSP program and reviewing the IEC materials was the main role of Save the Children during the period of ECHOIV.
- II. World Bank (WB):** WB had been carrying out a project on Community Based Disaster Risk Reduction (CBDRM) in the Cho Lach district in Ben Tre province. The project had cooperation with this organization in the field of capacity building for CoCFSC on FSC. To ensure no aspects of project implementation over-lapped, the two sides had discussions before the activities took place.
- III. Oxfam:** Similar to the role of the World Bank, Oxfam has also been implementing a project of 'livelihoods adapting climate change' in the region. The project had meetings and exchanged IEC materials with Oxfam in the field of public awareness of Disaster management.
- IV. UNDP:** One of the activities of a current project funded by UNDP to DDMFSC was to identify the training needs for disaster management in Viet Nam. The project team took a number of meetings with the UNDP project unit to share and exchange related information and materials
- V. Joint Advocacy Network Initiative Vietnam (JANI):** is consisted of 14 NGO members in Viet Nam including CARE International as the focal point for this ECHO-funded project. ADPC is one of among these members. Therefore there was very close consultation and information sharing throughout the project implementation between the project team and JANI Vietnam.
- VI. National Programme on CBDRM:** As mentioned above, the project has directly contributed to the implementation of the National Programme on CBDRM, especially to the implementation of such programme in Cuu Long delta.

Annex 3.C.1 Ben Tre project implementation meeting minute

MINUTES OF MEETING

Provincial Implementation Meeting in Ben Tre

Meeting place: Ben Tre PCFSC office
Date: 8:00 – 11:00, 8th January 2008
Participants: 10 in alls including DARD, PCFSC, DCFSCs, DOET, DDMFSC, and ADPC (See the list attached)
Objective Project implementation

Speeches/presentations

- | | |
|--|--|
| <ol style="list-style-type: none"> 1 Opening speech 2 Project concept – ECHO IV 3 Short speech 4 Work Plan 2009 and 1st Quarter Work Plan 2009 and discussion 5 Closing speech | <p>Mrs.Luan – Deputy DDMFSC in Southern Vietnam Mr. On ADPC Mr. Binh ADPC Mr. On ADPC and all participants Mrs. Luan – Deputy DDMFSC in Southern Vietnam</p> |
|--|--|

Information in detail

- 1 Opening speech *by Mrs.Luan – Deputy DDMFSC in Southern Vietnam*
 - Showed much attention to the project as she was the one who gave initial ideas of the project for Ben Tre.
 - The project under the MRC-cooperation program.
 - DDMFSC has both duties of cooperation and implemetation
- 2 Project concept – ECHO IV - *Mr. On ADPC*
 - Concept of the project.
 - Linkage between GTZ II and ECHO IV.
- 3 Short speech - *Mr. Binh -DDMFSC*
 - Would make clear about the project.
 - Project is a non-structured measure in which ADPC

Key notes

Strong commitment to support the project

- Regional cooperation and multiple - stakeholder cooperation of Lower Mekong Basin nations.

- Take full advantage of the outcomes of the 2 pervious phases of the 2 projects for their new phases.

Meaning of pilot and adaptation, and

| | |
|--|--|
| <p>is a technical supporter for implementation.</p> <ul style="list-style-type: none"> - The locals should be active for implementing the project. - The project with a limited budget, just a pilot. The local should not expect much on budget. Adaptation of the pilot is the main objective for sustainable development. | <p><i>sustainable development.</i></p> |
| <p>4 Work Plan 2009 and 1st Quarter Work Plan 2009 and discussion - <i>Mr. On ADPC and all participant</i></p> <ul style="list-style-type: none"> - The activities, timelines and activity budget of the year plan and quarter plan were introduced to the meeting. - Suggestion 1 – Mr. Lữ Vice Director of DARD: The activities budget should be separated, one for Ben Tre and one for Tien Giang. - Suggestion 2 – Mr. Buu Director of DOET: For SFSP program, it should not include activity of swimming training. Because it will be at high risk of drowning children during training as swimming training is not the expertise of the teachers and the rivers here are very dangerous. - Suggestion 3 – Mrs. Luan: For SFSP days, to attract the community and exchange experience, should organize by groups of schools, not by single school. - Suggestion 4 – Mrs. Luan: For priority activities if funded, should not take small mitigation work (structured measure) as this item might take a lot of time while the project is being over in November 2009. So It should be equipment for schooling safety such as small boats, life vests for children and for boats etc. | <p><i>The plans were agreed by all with 4 suggestions given as below.</i></p> <p><i>Do not include activity of swimming training in SFSP days.</i></p> <p><i>Organize SFSP days by groups of school.</i></p> <p><i>Do not take small mitigation work as a priority activity.</i></p> |
| <p>5 Closing speech - <i>Mrs. Luan - DDMFSC</i></p> <ul style="list-style-type: none"> - The project is a non-structured one that is supporting the national strategy. - What we need to do is to carry our well the project in order to support the strategy. - Although the remain time is short, the project can end on time as it is a non-structured measures that might not cost much of time as that of structured measure. - Thanks for ADPC for its great presentation and support, and thanks for all. | <p><i>Support National strategy for Prevention, Response and Mitigation of Natural Disaster to 2020.</i></p> |

List of participants

The 8-Jan 08 meeting at Ben Tre PCFSC

| No | Full Name | Position | Organization |
|----|---------------------|----------------------|-----------------------------|
| 1 | Tran Van Hung | Vice Director | DARD/PSCFSC |
| 2 | Huynh Kim Muoi | Vice Director | DARD/PCFSC |
| 3 | Pham Van Lua | | DARD |
| 4 | Le Phuoc Toan | Vice President | Cho Lach People's Committee |
| 5 | Le Van Don | Deputy chief | Cho Lach DARD, DCFSC |
| 6 | Tran Huu Nghi | Specialist | Cho Lach DCFSC |
| 7 | Nguyen Quang Thuong | Chief of Secretariat | Ben Tre PCFSC |
| 8 | Tran Ba Thao | Specialist | Ben Tre PCFSC |
| 9 | Le Ngoc Buu | Director | DoET |
| 10 | Tran Thi Luan | Deputy Director | DDMFSC HCM Office |
| 11 | Tran Van Binh | Specialist | DDMFSC HCM Office |
| 12 | Doan My Hoa | PA | ADPC |
| 13 | Nguyen Huu On | PC | ADPC |

Annex 3.C.2: Tien Giang project implementation meeting reports

MINUTES OF MEETING

Provincial Implementation Meeting in Tien Giang

Meeting place: Tien Giang PCFSC office
Date: 13:30 – 17:00, 8th January 2008
Participants: 10 in alls including DARD, PCFSC, DCFSCs, DOET, DDMFSC, and ADPC (See the list attached)
Objective Project implementation

Speeches/presentations

- | | |
|--|--|
| <ol style="list-style-type: none"> 1 Opening speech 1 2 Opening speech 2 3 Achievements of ECHO III 4 Project concept – ECHO IV 5 Work Plan 2009 and 1st Quarter Work Plan 2009 and discussion 6 Closing speech | <p>Mr. Phap – PCFSC Mr. Binh –DDMFSC from Ho Chi Minh Mr. Phap - PCFSC Mr. On ADPC Mr. On ADPC and all participants Mr. Binh – DDMFSC from Ho Chi Minh</p> |
|--|--|

Information in detail

- 1 Opening speech 1 - *Mr. Phap – PCFSC*
 - General introduction about Tien Giang.
 - Impacts of Storm 5, Storm 6 and the historical flood of 2000.
 - Objectives of the meeting.
- 2 Opening speech 2 - *Mr. Binh –DDMFSC from Ho Chi Minh*
 - Support Natural disaster and the National Strategy to 2020.
 - Support Provincial Action Plan.
 - Project is a Non-structured measure including capacity building and public awareness with technical support from ADPC.
 - Project is a pilot with expectation of adaptation by locals.
 - 4 months late. So the project needs to quickly promote. DDMFSC will give strong support.
- 3 Achievements of ECHO III - *Mr. Phap - PCFSC*
 - Achievements of capacity building, public awareness, EK management, SFSP program, national forums

Key notes

Historical Flood 2000

*-National Strategy of DM to 2020.
 - Provincial Action Plan.
 - Project as a pilot of non-structured measure.
 - Strong commitment to support the project.*

Training quality needs to be improved

| | |
|--|---|
| <p>were great, however</p> <ul style="list-style-type: none"> - Weak point: training quality still limited. - Local persons: still take more than one office, so could not have enough time for the project. | |
| <p>4 Project concept – ECHO IV - <i>Mr. On ADPC</i></p> <ul style="list-style-type: none"> - Concept of the project. - Linkage between GTZ II and ECHO IV. | <p><i>- Regional cooperation and multiple - stakeholder cooperation of Lower Mekong Basin nations.</i></p> <p><i>- Take full advantage of the outcomes of the 2 previous phases of the 2 projects for their new phases.</i></p> |
| <p>5 Work Plan 2009 and 1st Quarter Work Plan 2009 and discussion - <i>Mr. On ADPC and all participants</i></p> <p>SFFP Program</p> <ul style="list-style-type: none"> - Suggestion 1 – Mr. Hùng – DOET: SFSP days should organize during June and July as it is the time of flood. - Suggestion 2 – Mr. Tri Vice Director DOET: SFSP day should be in July as the teachers are really free from their work. - Suggestion 3 _ Mr. Tri – DOET: The trainers who will be charge of orientation workshops should be learned about centred learner methods to ensure their presentation to be able to attract the learners. - Suggestion 4 – Mr. Hung – DOET: All relevant materials of the SFSP program should be available before starting. <p>TOT and commune trainings</p> <ul style="list-style-type: none"> - Suggestion 1 – Mr. Phap PCFSC: The trainers who trained in ECHO III had enough knowledge of natural disaster and management. What they need now is skills of being a real trainer such as skills of communication, presentation, preparation of training projects. - Suggestion 2 _ Mr. Think PCFSC: All training materials should be available before training. - Suggestion 3 – Mr. Think PCFSC: The learners of commune training need to have 2 kinds of materials – one to read for knowledge and one to read for implementation. - Suggestion 4 _ Mrs. Lan – Chaiman of Provincial | <p><i>SFFSP days should be in July</i></p> <p><i>Participatory method should be applied for orientation workshop</i></p> <p><i>Delivery materials on time.</i></p> <p><i>The skills of resource persons should be improved</i></p> <p><i>Materials should be delivered on time.</i></p> <p><i>Two kind of training materials for commune training</i></p> |

Women's Union: For TOT, choosing resource persons should be considered as much careful as possible. Some can be learner but can not be trainers. Some can be trainer but have no time etc.

6 Closing speech

Mr. Binh – DDMFSC
from Ho Chi Minh

- We have experienced since the previous phases. Now just take full advantage of this experience for ECHO IV.
- Need to locate human resource for implementing the project.

List of participants

The 8-Jan 08 meeting at Tien Giang PCFSC office

| No | Full Name | Position | Organization |
|----|--------------------|--------------------------------|-------------------|
| 1 | Ly Ngoc Lan | Chairman | Women Union |
| 2 | Nguyen Kim Lien | Deputy Chairman | Cai Be PCDCFSC |
| 3 | Nguyen Thanh Van | Specialist | Chau Thanh DoET |
| 4 | Huynh Van Son | Deputy chief | Chau Thanh DCFSC |
| 5 | Tran Thi Nguyen | Specialist | Cai Lay DCFSC |
| 6 | Nguyen Thi Hong Ha | Vice Dcretor | Tien Giang DOLISA |
| 7 | Tran Van Tri | Vice Dcretor | Tien Giang DoET |
| 8 | Dang Van Hung | Chief of Pre School Department | Tien Giang DoET |
| 9 | Nguyen Thien Phap | Chief of Secretariat | Tien Giang PCFSC |
| 10 | Nguyen Duc Thinh | Specialist | Tien Giang PCFSC |
| 11 | Tran Van Binh | Specialist | DDMFSC HCM Office |
| 12 | Doan My Hoa | PA | ADPC |
| 13 | Nguyen Huu On | PC | ADPC |

Annex 3.D.1 : Discussion notes of Ben Tre Provincial Training

DISCUSSION

1. At district level, what should we do to implement the provincial action plan in the context of National Strategy effectively?

Answers:

- In need of proper care and instruction from the provincial authority.
- Develop strategy for each department.
- Based on the provincial action plan and based on the features and conditions of organizations, sectors and line agencies, develop action plans through specific plans/programs/projects with natural disaster management integrated and priority activities identified.
- Strengthening the structures of DCFSCs. Strengthening capacity of forecast and implementation of FSC to become professional bodies. Doing exercises on field to enhance the capacity.
- Synchronously co-operating among sectors.
- Frequently communicate with each other and PCFSC for experience sharing and further guidance.
- Implementing the motto "4-on-site" and making reports in a cross and vertical line way. Ensure logistic arrangement.
- Every sector and agency needs to be aware of risks of natural disaster.
- Determining localities' conditions and resources.
- Focusing on dissemination measures.
- Checking, monitoring and rewarding.

2. According to you, are there any contributions and supplementary ideas to the action plan?

Answers:

- Strengthening natural disaster and FSC knowledge of the staff.
- Establish proper structures/mechanism and policies for implementation.
- Look for financial resources as the local budget is very limited.
- Build capacity, especially in recovering damages of disasters.

Annex 3.D.2– Newsletter of Ben Tre Provincial Training

Page 1 of 1



STRENGTHENING PROVINCIAL CAPACITY ON FLOOD AND STORM CONTROL PLANNING IN MEKONG DELTA

(Updated 8/18/2009 GMT+7)



A 4-day consultation cum provincial training workshop on "Strengthening Provincial Capacity on Flood and Storm Control Planning" was held on 09-12 June, 2009 in Ben Tre Province. This event was jointly organized by the Ben Tre Provincial Committee for Flood and Storm Control (PCFSC), Mekong River Commission Secretariat (MRCS) and Asian Disaster Preparedness Centre (ADPC). This activity is a part of the ongoing DIPECHO 6th Action Plan project with funding support from the European Commission Humanitarian Aid department (ECHO).

Ben Tre is among the Southern provinces in the Mekong Delta that has prepared both the Provincial Disaster Management Action Plan for the implementation of the National Strategy in October 2008 and Annual Flood and Storm Control Plan 2008-2009. These Plans outline preparedness and readiness of the PCFSC and its members in dealing and response to natural disasters.

The workshop and training focused on detailed consultations among the PCFSC members on the implementation of the Provincial Action Plan, enhancing skills of the members of line agencies in better implementation of flood and storm control annual plan as well as coordinated efforts on a multi-stakeholder action plan for Ben Tre province in implementation of National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020 as directed by the Central Committee for Flood and Storm Control.

A total of 74 participants were drawn from Ben Tre province and its 09 districts, who are the member of the Provincial and District Flood and Storm Control Committee. In addition, representatives from the Department of Dyke Management and Flood Storm control (DDMFSC), Mekong River Commission Secretariat (MRCS), Vietnam Mekong Committee (VMNC), Vietnam National Red Cross (VNRC), Asian Disaster Preparedness centre (ADPC) and neighboring provinces of Tien Giang, Dong Thap and An Giang participated as observers and resource persons.

The consultative and training workshop was divided into two sessions as follows:

- To share knowledge, experiences and lessons learnt in development and implementation of Provincial Action Plan in line with the National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020. This also involved the identification of difficulties and challenges of each province in developing and implementing the Plan.
- To strengthen capacity of PCFSC and its line agencies on Flood and Storm Control planning and implementation. Besides providing basic knowledge on natural disaster and skills on planning and implementation, participants were provided a practical assignment on making their own sectoral development plan with the integration of disaster management plan.

In the workshop, participants discussed and shared experiences on the implementation of Provincial Action Plan in line with the National Strategy to Natural Disaster Prevention, Response and Mitigation to 2020. Representatives of Ben Tre, An Giang and Dong Thap province shared experience on how they developed their provincial action plan and also expressed some concerns such as limited resources, technical capacity and experience, that contributed to their not being able to implement the Provincial Action Plan perfectly according to the outline of the National Strategy to 2020. In addition, a discussion session on the integration of natural disaster management into sectoral plan and local development plan was also facilitated.

The resource persons from DDMFSC, MRCS, VNRC, VMNC and representatives from the provinces shared experiences on the feasibility of a Provincial Action Disaster Management Plan. It was learnt that local authorities role in enhancing effectiveness of operation and management; concretizing the action plan; combining synchronously non-structure and structure measures is very important. However, besides financial support from the government, local authorities should mobilize resources from their own community, prioritizing structural activities and strengthen capacity of warning system and awareness raising campaign for schools children and local community.

During the four days, participants showed their great interest in the training and found it useful to their duties towards flood and storm control planning and the integration of disaster into sectoral plan as well as into the provincial socio-economic development plan. They were given an opportunity to have direct discussion with national and local agencies on how to better develop and implement provincial action plan in line with the National Strategy to 2020.

Most participants expressed their understanding in development and integration of disaster management into sectoral plan. This was proved by their group work on developing sectoral plan during the training. As a follow up of the training, further meeting of the PCFSC would be organized to detail the existing Provincial Action Plan with more detail information on flood preparedness, response and mitigation. This would be done with the help of small task force from the PCFSC.

For more details on the training workshop and the project, please contact Mr. Nguyen Huu On (huihon@adpc.net)

(ADPC)

[Print page] [Close]

A4, MARD, 2 Ngoc Ha St., Hanoi, Vietnam
Tel: (84-4) 3733 5693- Fax: (84-4) 3733 5701

Workshop

<http://www.ccfsc.org.vn/ccfsc/plugins.asp?sid=NDMP&ln=en&plugid=2&nid=1228>

8/18/2009

Annex 3.D.3: Outline of TOT Training Curriculum

| | |
|------------------|---|
| Module 1: | Enhance understanding of national and provincial guidance/strategies |
| M1-01: | National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020 (NS to 2020). |
| M1-02: | Provincial Action Plan of Implementation of NS to 2020. |
| Module 2: | Understanding Disaster Management Concepts |
| M2-01: | Flood Situation and management in Tien Giang and Ben Tre Provinces. |
| M2-02: | Climate change. |
| M2-03: | Introduction of technical terms in disaster management |
| M2-04: | Community based natural disaster management. |
| Module 3: | Flood Preparedness Planning |
| M3-01: | Overview of flood preparedness planning |
| M3-02: | Hazard, Vulnerability and Capacity Assessment (HVCA) |
| M3-03: | Preparation for Flood Early Warning methods and Dissemination |
| M3-04: | Household Safety Measures for Flood |
| M3-05: | Resource Inventory for flood preparedness |
| M3-06: | Evacuation and Safe Area Management |
| M3-07: | Public Health in Flood Emergency |
| M3-08: | 4 on-site motto implementation |
| M3-09: | DANA guideline and how to use Formats for commune level. |
| Module 4: | Flood and Strom Control Planning at Commune level |
| M4-01: | Roles and Responsibilities of Commune Committee in development of the annual plan. |
| M4-02: | Steps in Commune level annual flood and storm control plan preparation. |
| Module 5: | ToT Methods- How to prepare Training Project and how to conduct Training Session on flood preparedness at the commune level. |
| M5-01: | Participatory training approach / centered learner training method |
| M5-02: | Expected skills/requirement for a trainers. |
| M5-03: | How to prepare Trainer Manual kits. |
| M5-03: | How to prepare a PowerPoint presentation and other common teaching aids. |
| M5-04: | How to prepare an action plan/training project. |
| M5-05: | Trainee trainers prepare training materials by Microsoft Word. |
| M5-06: | Training trainers prepare PowerPoint presentations. |
| M5-07: | Trainee trainers prepare action plan/training project. |
| M5-08: | Trainee trainers do training practice. |

Module 6: *Field trip for practice*

M6-01: *Prepare for a practice trip to commune.*

M6-02: *Trainee trainers conduct a meeting for learning the process of
development and implementation of a FSC plan.*

Annex 3.D.3.1: Refresh TOT report

Report
REFRESH TOT TRAINING WORKSHOP
In TIEN GIANG



Content

INTRODUCTION

OBJECTIVE

EXPECTED OUTPUT

IMPLEMENTATION

NEXT STEP

COMMENTS

Annex 1 - List of participants

Annex 2 - Curriculum and timeframe

INTRODUCTION

• Project

Title

Strengthen Implementation of the Flood Preparedness Program at Provincial, District, and Commune Levels in the Lower Mekong Basin.

Principle Objective

Disaster Preparedness Systems in three Mekong riparian countries are more effectively dealing with floods in the Lower Mekong Basin.

Activities

Activity 1: Support to Implementation of the Flood Preparedness Program in Target Provinces.

Activity 3: Support target districts in capacity building Commune DM committee on Flood Management and Mitigation.

Activity 4: Support authorities implementing prioritized awareness activities in target schools to enhance vulnerable communities' capacity to deal

with floods.
Activity 5: Promote national level knowledge sharing on Flood Preparedness Program in the Lower Mekong Basin and mechanism for future programming of MRC FMMP.

Project areas

Chau Thanh, Cai Lay and Cai Be districts in Tien Giang and Cho Lach district (new district for phase IV) in Ben Tre province.

• **Activity 3**

The activity 3 includes 3 sub-activities - a refresh TOT training, a new TOT training and 3 commune trainings.

• **Reporting activity**

This report is about a workshop of the refresh TOT training under Activity 3.

OBJECTIVES

The refresh TOT training is aimed at improving the districts' resource persons skills of the 2 districts of Cai Lay and Cai Be in Tien Giang and enhance their understanding of national and provincial strategic orientations on disaster management.

EXCEPTED OUTPUT

- One 3-day training course held for 12 resource persons of Cai Be and Cai Lay districts.
- Their training skills improved and their understanding of the country's and the province's strategic orientations/directions enhanced.

METHODOLOGY and TOOLS

- Centered-learner method/ participatory training approach will be introduced as to the resource persons as an requested method that they will have to use for coming commune training in which they will join as official training.
- For practice, trainer trainees will be provide computers to prepare their exercises and presentations by using Microsoft PowerPoint.

IMPLEMENTATION

With support from ADPC, a workshop of the refresh TOT training was held by Tien Giang PCFSC in the middle of April 2009. Following is the information of this workshop.

• **General information**

- *Duration and time:* 3 days – since 10 to 12 April 2009
- *Venue:* Tien Giang PCFSC office, My Tho city.

- **Participants:** 11 resource persons from Cai Be and Cai Lay districts.
- **Trainers/facilitators:** VN Red Cross, PCFSC and ADPC
(List of participants)
- **Contents:**
 - Module 1: National and provincial strategy orientations on disaster management.
 - Module 2: Commune flood and storm control preparedness
 - Module 3: Training skills**(Curriculum and workshop time schedule)**

• Presentations and activities

This part briefs the presentations, discussions and other relevant activities of the workshop.

Module 1-National and provincial strategy orientations on disaster management

National strategy to 2020 for disaster management

- 33 pages, issued 2007.
- *General implementation Principles: MARD responsible for state management, comprehensive measures, by stages with priority activities, in accordance with 4-on-site mottos, as a key factor of sustainable development.*
- *For Mekong delta, Living with Flood.*
- *Key tasks and solutions: complete legal systems, apply both structural and unstructured measures, DM socialization and international cooperation in which includes ADPC, strengthen national DM system from national level to commune level, public awareness as one of the key task, integration of DM into school etc.*

Provincial Action Plan of implementation of the national strategy

- 3 period: 2008-2010, 2011-2015, 2016-2020.
- *Key persons in charge: DARD, Financial Department, Department of Plan and Investment, Department of Transportation, PCs of all levels.*
- *Task and measures: adjusting and supplementing the legal document systems, continuously improve organization structures, reviewing programs or projects, socialization for developing resources, public awareness, integration of traditional experience and high technologies, increasing international cooperation.*

Climate change

- *Global climate change.*
- *Impacts of the climate change on Vietnam.*
- *Impacts of the climate change on Mekong delta.*

Module 2 - Commune flood and storm control preparedness

- *Goals and objectives.*
- *Natural disasters, prevention and mitigation measures.*
- *Role and responsibility.*
- *Planning and implementation.*
- *Monitoring and reporting.*
- *Relation between district flood and storm control plan and commune flood and storm control plan.*

Module 3 - Improvement of Training Skills



Overall picture of the workshop

- *Education psychology for adults: negative impacts and positive impacts on adults' learning process, things should be done and things should not be done at a workshop, communication and involvement.*
- *Centered-learned method: difference between rational method and participatory method, participatory method and implementation.*
- *Some key skills for a trainer: skill of reading, skill of lecture and communication, skill of listening and giving feedbacks, skill of working in and conducting a group, skills of dealing with issues etc.*
- *Previous experience of commune training: all participants joined a talks of sharing training experiences, especially lesson learned by trainer trainee from the previous training.*
- *How to prepare training materials and relevant presentations: using Ao paper, pen, blackboard, preparing a PowerPoint presentation etc.*
- *Practice: Three computers were put in use for this activity. The trainees practiced to prepare training material and their presentations for coming commune training that are planned in June 2009.*

COMMENTS

As mentioned above, the training was a refresh TOT training. It means that all the stakeholders had experienced from a previous TOT. So all the activities including development of curriculum, preparation of training materials, preparation of presentations, training room, teaching aid, and logic arrangement in general were very well prepared.

And the 3-day training course happened as planned. It was also said that the modules were really helpful for the trainees, especially the one of improving training skills. It was not only a good time for the trainer trainees to review their previous work but also a good time for them to do their practice of training to prepare things for the coming training in June. And at the workshop they shown more believed as they learned a lot from their practices.

NEXT STEPS

At the workshop, next steps for the trainer trainees were also discussed. They are requested to prepare training materials and presentations as a homework for coming commune trainings that are planned in June 2009. These materials will be submitted to PCFSC and ADPC to review before use.

List of Participants of Refresh TOT

| No | Name | Agencies |
|---------------------|---------------------|--|
| Trainees | | |
| 1 | Nguyen Truong Thanh | Cai Be -Department of Population and Family |
| 2 | Phung Thanh Quang | Cai Be -Youth's Union |
| 3 | Bui Thanh Den | Cai Be - DOET |
| 4 | Le Thi Lan | Cai Be - Fatherland Front |
| 5 | Nguyen Van Bo | Cai Be - Farmer's Union |
| 6 | Tran Van Dinh | Cai Be- DARD/DCFSC |
| 7 | Nguyen Tan Loc | Cai Lay - Headmaster of Tan Binh Primay School |
| 8 | Duong Hieu Hiep | Cai Lay - DOET |
| 9 | Tran Thi Nguyen | Cai Lay- DARD/DCFSC |
| 10 | Đang Quoc Cuong | Cai Lay - Health Department |
| 11 | Phan Van Dong | Cai Lay - Red Cross |
| Trainers | | |
| 12 | Du Hai Duong | Can Tho Red Cross |
| 13 | Nguyen Trong Nghia | Ben Tre Red C ross |
| 14 | Pham Tan Dung | Tien Giang PCFSC |
| Facilitators | | |
| 15 | Nguyen Nhat Nam | Tien Giang PCFSC |
| 16 | Nguyen Huu On | ADPC Program Coordinator |
| | | |

Training curriculum and timeframe of Refresh TOT

| Time schedule | Activity description | Trainer/facilitator |
|---------------|----------------------|---------------------|
|---------------|----------------------|---------------------|

| Day 1 | | |
|---|---|--------------|
| Morning | Module 1: Updating national and provincial guidance/strategies, and natural disaster | |
| Presentation 1 | National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020 (NS to 2020) | PCFSC |
| Presentation 2 | Provincial Action Plan of Implementation of NS to 2020. | PCFSC |
| Presentation 3 | Climate change and adaptation | PCFSC |
| Module 2: Commune Flood and Store Control Plan | | |
| Presentation 4 | Objectives and process | PCFSC |
| | Template and relevant items of a FSC plan. | |
| Afternoon | Real impacts of flood/disasters and mitigation measures/projects. | |
| | Role and responsibility and implementation. Feasibility of a FSC plan. | |
| Module 3: Improving training skills | | |
| Presentation 5 | Brief of participatory method, difference between participatory method and traditional method. | VN Red Cross |
| | Brief of key skills for a trainer and relevant preparation for a training course. | |
| Discussion | Lessons learned from the previous commune training under ECHO III. | PCFSC |
| Day 2 | | |
| Morning | Module 3 (Cont.) | Vn Red Cross |
| Presentation 6 | Skill of reading and skim | |
| | Skill of lecture | |
| | Skill of being humorous | |
| | Opening questions and skill of encouraging involvement. | |
| | Skill of conducting group discussion | |
| | Skill of listening and giving feedback | |
| | Self-assessment | |
| Discussion | Experience sharing | PCFSC |
| Afternoon | Module 3 (Cont.) | |
| Presentation 6 | Steps and requests of preparing training project and training materials for participant | VN Red Cross |
| Presentation 7 | Prepare a PowerPoint presentation. Use key teaching aids, such as whiteboard, A0 paper and pen etc. | VN Red cross |
| Day 3 | | |
| Morning | Module 3 (Cont.) | |
| Practice | Prepare training materials for trainees. | VN Red Cross |
| Practice | Practice: prepare presentation by using Microsoft office PowerPoint. | VN Red Cross |

| | | | |
|--|-------------------------|---|------------------------------|
| | <i>Afternoon</i> | <i>Module 3 (Cont.)</i> | |
| | <i>Practice</i> | <i>Group presentation</i> | PCFSC, VN Red Cross and ADPC |
| | <i>Discussion</i> | <i>Feedbacks and plenary discussion</i> | PCFSC, VN Red Cross and ADPC |

Annex 3.D. 3.2 – TOT report

Report

TOT TRAINING WORKSHOP

Cho Lach district, Ben Tre Province and Chau Thanh District, Tien Giang Province



Content

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Annex 1 - List of participants

Annex 2 – Training module

Annex 3 – List of distributed materials

ACRONYMS

| | |
|---------|---|
| ADPC | Asian Disaster Preparedness Center |
| CCFSC | Central Committee of Flood and Storm Control |
| CoCFSC | Commune Committee of Flood ,Storm Control & Victim Rescue |
| DARD | Department of Agriculture and Rural Development |
| DCFSC | District Committee for Flood and Storm Control |
| DDMFSC | Department of Dyke Management Flood and Storm Control |
| DiPECHO | Disaster Preparedness ECHO |
| DM | Disaster Management |
| DMS | Disaster Management Systems |

| | |
|-------|--|
| DoET | Department of Education and Training |
| ECHO | European Commission Humanitarian Aid Department |
| FEMS | Flood Emergency Management Strengthening |
| FMMP | Flood Management and Mitigation Program |
| FSC | Flood and Storm Controll |
| GTZ | Technische Zusammenarbeit GmbH |
| MRC | Mekong River Commission |
| NDMP | According to Natural Disaster Management Partnership |
| NGO | Non-Government Organization |
| PCFSC | Provincial Committee for Flood and Storm Control |
| ToT | Training of Trainers |
| VNMC | Vietnam National Mekong Committee |

Executive Summary

Like other areas of Vietnam, preparedness and implementation of flood and storm control in the Mekong delta has systematically organized into 3 levels – province, district and commune. With the Government’s and party’s appropriate attention, the flood and storm control has achieved considerable progress in various aspects such as legal framework and direction provision, capacity building and public awareness, infrastructure, forecast and warning, etc.

Further in 2007, the National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020 was approved. According to Natural Disaster Management Partnership (NDMP), based on the progress of one-year implementation of the National Strategy, however, it shows that the implementation is requesting a great effort from the provinces’ FSC systems – PCSCs, DCFSCs and CoCFSCs to achieve the expected outputs of the National Strategy. And it also appears that there is a real need of these systems for being consulted and trained in the relevant field.

The Mekong River Commission Secretarial (MRC) in partnership with the Asian Disaster Preparedness Centre (ADPC) and funding support from the European Commission Humanitarian Department (ECHO) and Deutsche Gesellschaft fur Technische Zusammenarbeit GmbH (GTZ) has been implementing flood preparedness and emergency management strengthening activities in An Giang, Dong Thap, Tien Giang. Under its Phase IV project “*Strengthen Implementation of Flood Preparedness Programs at Provincial, District and Commune Levels in the Lower Mekong Basin*” funded by ECHO, capacity building activities in Tien Giang and Ben Tre having being taken place in close partnership with Vietnam Mekong River Commission (VNMC) and

Department of Dyke Management – Flood and Storm Control (DDMFSC). Provincial training, TOT training, TOT training and Commune Training are 4 kinds of the activity of capacity building under Phase IV identified

In the beginning of June 2009 a TOT training was held for participants from Chau Thanh district in Tien Giang and Cho Lach district in Ben Tre. Along with the previous TOTs, the training contributed part of establishing a complete network of district trainers of all the 4 project districts (Chau Thanh, Cai Be, Cai Lay in Tien Giang and Cho Lach in Ben Tre) as a sign of sustainable development. From now on the provinces have their own “on-site” force for their activity of capacity building. It also means that the training is well supporting the provinces’ implementation of the national strategy on the term of developing local human resource for the field of DM.

The report introduces in details the TOT training. Brief of the project, the objectives, approach, participants, training modules, person resource, training activities, and some other information and relevant images will be found in this report.

INTRODUCTION

• *Project*

Title

Strengthen Implementation of the Flood Preparedness Program at Provincial, District, and Commune Levels in the Lower Mekong Basin.

Principle Objective

Disaster Preparedness Systems in three Mekong riparian countries are more effectively dealing with floods in the Lower Mekong Basin.

Activities

- Activity 1: Support to Implementation of the Flood Preparedness Program in Target Provinces.
- Activity 3: Support target districts in capacity building Commune DM committee on Flood Management and Mitigation.
- Activity 4: Support authorities implementing prioritized awareness activities in target schools to enhance vulnerable communities’ capacity to deal with floods.
- Activity 5: Promote national level knowledge sharing on Flood Preparedness Program in the Lower Mekong Basin and mechanism for future programming of MRC FMMP.

Project areas

Chau Thanh, Cai Lay and Cai Be districts in Tien Giang and Cho Lach district (new district for phase IV) in Ben Tre province.

• **Activity 3**

The activity 3 includes 3 sub-activities - a refresh TOT training, a new TOT training and commune trainings.

• **Reporting activity**

This report is about a workshop of the TOT training under Activity 3.

OBJECTIVES

- The TOT training is aimed at developing a network of human resources for the 2 project districts – Chau Thanh in Tien Giang and Cho Lach in Ben Tre.
- Support to implement the national strategy to 2020 on the term of capacity building of the local DM authorities system on flood management.

TIME, DURATION AND PLACE

It was a 5-day training course held in the city of Ben Tre , Ben Tre Province since **2 to 6 June 2009** (Refresh TOT for Cai Be and Cai Lay districts in Tien Giang done since 10 -12 April 2009).

METHODOLOGY

- Centered-learner method/ participatory training approach.
- Learning and practicing.

PARTICIPANTS

There were a total of **25 persons from the 2 districts** – 13 from Cho Lach district, Ben Tre and 12 from Chau Thanh district, Tien Giang province (*List of Participants*).

They came from DCFSCs' member agencies coming, such as Red Cross, Youth Union, Army, Fatherland Front, DOET, DARD, Women's Union etc.

They were chosen as the ones who love the work, have experience in training, enthusiasm, flexible time, and possibility of long term working on DM.

RESOURCE PERSONS/TRAINERS

There were 6 agencies/organization in all took part in the workshop as trainers and facilitator.

- DDMFSC Southern Office in Ho Chi Minh.
- Tien Giang and Ben Tre PCFSCs.
- Tien Giang DOET .
- Vietnam Red Cross .

- A representative from a Work Bank-funded CBRM project in Ben Tre.
- ADPC project team.

Leaders of DDMFSC Southern Office and Ben Tre DARD/PCFSC joined in the workshop.

(List of Participants attached)

TRAINING MODULES

The outline of curriculum included 3 key parts:

- (1)- Base knowdlege of natural disasters and the government's strategy orientation of disaster management.
- (2)- Topics of flood management.
- (3)- Training/facilitating skills.

(Training Module attached)

ACTIVITY DISCRIPTION

Based on the 3 parts of the curriculum, the five days of the training were planned into 3 periods: first day, two second days and 2 final days.

First day – 2 June 2009

Base knowdlege of natural disasters and the government's strategy orientation of disaster management was about the first day

Speeches given by Mrs. Tran Thi Luan Vice Director of DDMFSC Southern Office and Mr. Muoi Vice Director of DARD:

- The important of the project to the provinces and the Mekong delta.
- The linkage of the project to the national strategy of DM to 2020.
- The importance of development of human resources for the districts.
- Role and responsibility of the local persons for the training and implementation of the project: implementation and sustainable development.
- The meaning of the training, role and responsibilities of the participants who will work as district trainers in future.
- Great cooperation and support from the ADPC field office.



Following the opening speeches was a brief of the project and a presentation of The National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020. One of the aspects of the national strategy that was paid a special attention was development of local human resources on DM. Copies of this document were distributed to all the

participants.

A report of the real situation of natural disasters and flood in the downstream provinces of Tien Giang and Ben Tre and presentations of base knowledge of flood and natural disaster management were introduced to the workshop by the end of the day. Representatives from Ben Tre PCFSC and Long An Red Cross joined in these presentation

Two second days – 3 & 4 June

Topics of flood management



Overview of flood preparedness planning; Steps of a commune FSC plan; Roles and responsibilities of members of CoCFSC for preparing and implementing a CFSCP; Hazard, vulnerability and capacity assessment (HVCA); Preparation for flood early warning, Resource inventory for flood preparedness; Evacuation and safe area management; Public Health in Flood Emergency; Effective implementation of 4 on-site motto; DANA guideline were the topics presented and discussed on the

next two days of the workshop. There were 50 copies of a manual of disaster management for practitioners delivered to the workshop. This manual is an outcome under ECHO III. In addition, a handbook of flood and storm control by CCFSC was also distributed widely to the participants.

Long An Red Cross and Tien Giang PCFSC joined and facilitated for the 2 days.

There were 2 topics that were paid a special attention by the participants. They were role and responsibility of CoCFSC's members in preparing and implementing CFSC plan and how to effectively implement 4 on-site motto.

For preparing and implementing FSCP, besides capacity building, need to increasing role and responsibility of the remembers of CoCFSCs.

Related to the implementation of 4 on-site motto (On-site command, On-site means, On-site logistics, and On-site resources), it was said that the motto could be easily learnt by heart but in reality the implementation of this motto was not much effective and as resulted the communes always looked for support from the higher levels. To increasing the effeteness, it suggest that 4 on-site motto should be

specified in FSCPs.

Two final days – 5 & 6 June

Training/facilitating skills

Communication skills, facilitating and training skills, materials and project training preparation skills and practice were about the last 2 days. Learning and practice was as the motto of these days.



Overall picture of the training workshop with 3 computers available for trainees to practice preparation of their PowerPoint presentations.

To create interaction, activeness, brainstorm and increase practice, after each presentation the participants were encouraged and provided chances to join in activities of group discussions and practices.

For practice, there were 2 activities applied. First, prepare and present presentation to the workshop by using PowerPoint files or Ao papers. Second, join a field trip to a commune and learn from remembers of the commune’s CoCFSC about planning and implementing FSC.



The trainees joining in sharing experience in preparing their PowerPoint presentations

To be able to prepare presentations, the participants were guided both of skills of using PowerPoint software and skills of using Ao Paper/Whiteboard.

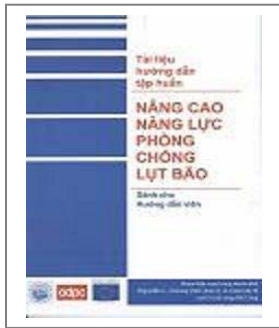
Developing the capacity of using Ao paper or Whiteboard was aimed at helping trainee trainers be able to adapt to the poor training conditions of the remote communes where computer and projector might not be available for their commune trainings and then Ao paper and whiteboards become the key visual tools for the trainings.



The trainees joining in preparing their Ao paper presentations.



A trainee trainer joining in an activity of training practice by using Ao paper.



For long-run support to the local trainers , copies of a second training manual as an outcomes under ECHO IV was distributed at the workshop. It is a training handbook for preparing training materials and practicing training.

Joining a field trip to the commune of My Hiep in Ba Tri district in Ben Tre province – 20 km from Ben Tre city and having a meeting with the CoCFSC was about the last



At The meeting at My Hiep commune, Ba Tri district.

activity of the training. A Work Bank-funded CBRM project has been carried in this commune. And the trip was accompanied by Mrs. Truc Coordinator of the project.

The objectives of the trip were to develop the trainees’ skills of communication, workshop conduction and to provide them chance to learn about CFSCP on the term of CBRM. The trainees

were divided into 2 groups. The group 1 were responsible for conducting the meeting, other for observation and taking notes. Members of the group 1 were assigned separated topics at the meeting, such as recent disasters, planning and implementation of a FSCP, involvement of line agencies. They used open questions with sense of communication. However, some of them could not well conduct the meeting that why the meeting sometimes wandered from the subject.

IMPLEMENTATION ARRANGEMENT

- In cooperation together, PCFSCs of the 2 provinces worked as the implementer in consultation with VNMC and DDMFSC.
- ADPC played the role of technical support with some support of logistics.

COMMENTS

Good points

- The training was consulted fully by the national partners as a step of monitoring to keep the activity on the track of the project.

- The training met both of the training objectives and the country’s strategy orientation of disaster management- 25 persons from the 2 districts trained and the national strategy to 2020 disseminated.
- The participatory method, activities and time were conducted as planned. The participants were provided chances to join and discuss all the topics/activities.
- Training materials were distributed sufficiently and timely.
- Although Ben Tre province is the new province of the project with less experience in organizing training activities, in cooperation with the province of Tien Giang it tried its best and did a good job for the training

In short, “ the training is very well on both of arrangement and contents”, said by the participants. However, there were some weak points as listed below that need to be reviewed for next times.

Weak points

Reviewing the presentations of trainers were limited as some of the presentation were submitted too late to review.

As resulted, one of the presentation was found out of the expected objective. Instead of sharing experience of CBRM, this presentation introduced the CBRM project’s activities and achievements. However, it was corrected after that.

NEXT STEPS

- The weak points will be reviewed by the district trainers for their commune trainings later.
- After going back the districts, the participants will join in commune meetings with PCFSC and DCFSC for preparing commune trainings. Then they will officially work as trainers or facilitators for these trainings.

List of Participants

Trainees from districts

| No | Full name | Department/Organization | Position | Contact information |
|----|-----------|-------------------------|----------|---------------------|
|----|-----------|-------------------------|----------|---------------------|

| Cho Lach District, Ben Tre Province | | | | |
|--|------------------|---|------------|---|
| 1 | Le Van Don | Department of Agriculture and Rural Development | Vice Chief | Mob: 84 918 305 075 Email: ledon_BT@yahoo.com.vn |
| 2 | Tran Huu Nghi | Department of Agriculture and Rural Development | Specialist | Mob: 84 918 123 015 Email: tranhuunghikt@yahoo.com |
| 3 | Ly Hoang Phu | Department of Agriculture and Rural Development | Specialist | Mob: 84 943 215 223 |
| 4 | Nguyen Van Dung | Farmer Union | Vice Chief | Mob: 84 918 813 797 |
| 5 | Nguyen Quoc Hung | Red Cross Union | Vice Chief | Mob: 84 987 070 031 |
| 6 | Le Van Chuc | District Fatherland Front | Vice Chief | Mob: 84 987 459 471 |
| 7 | Huynh Tan Phong | District Military | Major | Mob: 84 987 575 535 |
| 8 | Nguyen Duy Ninh | Department of Industry and Trade | Specialist | Tel: 84 753 705 784 |
| 9 | Pham Thi Lac | Department of Education | Specialist | Mob: 84 919 002 794 |
| 10 | Le Quang Thanh | Hoa Nghia Secondary School | Teacher | Mob: 84 01667 967 180 |
| 11 | Tran Ngoc Han | Office of Civil Council and People's Committee | Specialist | Mob: 84 918 170 030 |
| 12 | Nguyen Triet Van | District Union | Specialist | Mob: 84 945 580 855 |
| 13 | Tran Xuan Thiet | Department of Finance and Plan | Vice Chief | Mob: 84 918 360 630 |
| Chau Thanh Distrcit, Tien Giang Province | | | | |
| 14 | Ha Ngoc Anh | Red Cross Union | Chief | Mob: 84 908 728 054 |
| 15 | Le Van Hoach | Long Chau Thanh Secondary School | Teacher | Mob: 84 01222 473 662 |
| 16 | Phan Van Si | Long Chau Thanh Secondary School | Teacher | Mob: 84 957 060 750 |
| 17 | Nguyen Van Ngoan | Long Chau Thanh Secondary School | Teacher | Mob: 84 985 514 163 |

| | | | | |
|----|----------------------|---|------------|------------------------------|
| 18 | Nguyen Van Ut | Long Chau Thanh Secondary School | Teacher | Mob: 84 908 734 359 |
| 19 | Le Van Minh | Farmer Union | Specialist | Mob: 84 1234 534 378 |
| 20 | Nguyen Van Tung | Farmer Union | Vice Chief | Mob: 84 919 262 263 |
| 21 | Chau Bich Phuong | Women Union | Specialist | Mob: 84 01224 782 087 |
| 22 | Luong Duong The Vinh | District Union | Specialist | Mob: 84 933 113 711 |
| 23 | Tran Van Duc | Gardening Union | Vice Chief | Mob: 84 985 566 057 |
| 24 | Huynh Nghia Binh | Department of Agriculture and Rural Development | Specialist | Mob: 84 983 989 687 |
| 25 | Ho Dai | Department of Agriculture and Rural Development | Specialist | Mob: 84 982 004 600 |

Resource persons

| No. | Full name | Department/Organization | Position | Contact information |
|-----|------------------|--|---------------------|---|
| 26 | Tran Van Binh | Department of Dyke Management, Flood and Strom Control | Resource persons | Mob: 84 913 481 092 Email: binhcctl@yahoo.com |
| 27 | Huynh Thi Truc | World Bank | Resource persons | Mob: 84 909 363 555 Email: huynhthitruc@gmail.com |
| 28 | Nguyen Van Hai | Long An Red Cross | Resource persons | Mob: 84 918 129 758 Email: hoichuthapdongan@yahoo.com.v |
| 29 | Nguyen Duc Thinh | Tien Giang Department of Agriculture and Rural Development | Facilitators | Mob: 84 903 133 788 Email: nguyenthinh1977cctlg@yahoo.co |
| 30 | Dang Van Hung | Tien Giang Department of Education & Training | Facilitators | Mob: 84 919 278 277 Email: hungdangvan1956@yahoo.com.vn |
| 31 | Nguyen Huu On | ADPC | Program Coordinator | Mob: 84 919 439 018 Email: huuon@adpc.net |
| 32 | Doan My Hoa | ADPC | Project Assitant | Email: doanmyhoa@adpc.net |

Others

| No. | Full name | Department/Organization | Position | Position |
|-----|----------------|--|-----------------|----------------------------|
| 32 | Tran Thi Luan | Department of Dyke Management, Flood and Strom Control | Deputy Director | Mob: 84 913 886 105 |
| 33 | Huynh Kim Muoi | Ben Tre Department of | Vice | Mob: 84 913 184 610 |

| | | | | |
|--|--|-----------------------------------|----------|---|
| | | Agriculture and Rural Development | Director | Email: phcsnbt@hcm.vnn.vn |
|--|--|-----------------------------------|----------|---|

Training Module of TOT

Module 1: *Enhance understanding of national and provincial guidance/strategies*

M1-01: *National Strategy for Natural Disaster Prevention, Response and Mitigation to 2020 (NS to 2020).*

M1-02: *Provincial Action Plan of Implementation of NS to 2020.*

Module 2: *Understanding Disaster Management Concepts*

M2-01: *Flood Situation and management in Tien Giang and Ben Tre Provinces.*

M2-02: *Climate change.*

M2-03: *Introduction of technical terms in disaster management*

M2-04: *Community based natural disaster management.*

Module 3: *Flood Preparedness Planning*

M3-01: *Overview of flood preparedness planning*

M3-02: *Hazard, Vulnerability and Capacity Assessment (HVCA)*

M3-03: *Preparation for Flood Early Warning methods and Dissemination*

M3-04: *Household Safety Measures for Flood*

M3-05: *Resource Inventory for flood preparedness*

M3-06: *Evacuation and Safe Area Management*

M3-07: *Public Health in Flood Emergency*

M3-08: *4 on-site motto implementation*

M3-09: *DANA guideline and how to use Formats for commune level.*

Module 4: *Flood and Storm Control Planning at Commune level*

M4-01: *Roles and Responsibilities of Commune Committee in development of the annual plan.*

M4-02: *Steps in Commune level annual flood and storm control plan preparation.*

Module 5: *ToT Methods- How to prepare Training Project and how to conduct Training Session on flood preparedness at the commune level.*

M5-01: *Participatory training approach / centered learner training method*

M5-02: *Expected skills/requirement for a trainers.*

M5-03: *How to prepare Trainer Manual kits.*

M5-03: *How to prepare a PowerPoint presentation and other common teaching aids.*

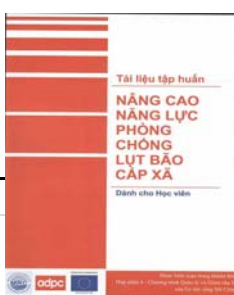
M5-04: *How to prepare an action plan/training project.*


M5-05: *Trainee trainers prepare training materials*

- M5-06: Training trainers prepare PowerPoint presentations.
- M5-07: Trainee trainers prepare action plan/training project.
- M5-08: Trainee trainers do training practice.
- Module 6: Field trip for practice**
- M6-01: Prepare for a trip to commune.
- M6-02: Trainee trainers practice to conduct a commune-level meeting for learning the process of development and implementation of a FSC plan.

List of distributed materials

| No | Name | Quantity |
|----|--|----------|
| 1 | National Strategy to 2020 | 25 |
| 2 | National Guideline on Disaster Preparedness and Mitigation | 25 |
| 3 | Manual of teaching FSC (TOT curriculum) | 50 |
| 4 | Manual of FSC (TOT curriculum) | 50 |



| | | | |
|---|-----------------|--|----|
| | | | |
| 5 | Drought booklet |  | 50 |

Annex 3.F: Monitoring and Evaluation Trip Report – 9 Oct 2009

DRAFT Back to Office Report

Subject: Attend the Monitoring and Evaluation visit by the DIPECHO project team to Ben Tre and SFSP Partnership Workshop in Tien Giang provinces, Vietnam on 8-9 October 2009

I NAME OF TRAVELER:

Khuon Komar, FMMP Regional Flood Management Consultant

II ITINERARY AND DATE OF TRAVEL:

07 October 2009: Afternoon - Phnom Penh – S Ho Chi Minh City by air

08- October 2009: Meeting at the Provincial Office of Ben Tre, field visit to Cho Lach district and field visit to a secondary school (name.....? Hoa Nghia)

09 October 2009: Workshop in Tien Giang province

III PURPOSE OF TRAVEL:

- To join the ECHO Project team’s visit to assess the progress of the ECHO project implementing by the MRC in close cooperation with its partner ADPC and local concerned partners in the target provinces of Ben Tre and Tien Giang, Viet Nam.
- To join a SFSP partnership workshop under the ECHO project in Tien Giang province.

IV. Objective:

- The objective of the ECHO project team’s visit is to assess the project carried out by the MRC/ADPC funded by ECHO in relation to Community-Based Disaster Risk Reduction (CBDRR) and Flood Preparedness Program (FPP) and to discuss related issues.
- The objective of the workshop is to summarize achievements of the SFSP program and

discuss a long-term plan of maintaining this program.

V. FINDINGS

ECHO project team's visit

- Due to emergency situation cause by Ketsana typhoon which hit the region, Mr. Thearat Touch was able to participate in only the meeting with the Provincial Committee for Flood and Storm Control (PCFSC) of Ben Tre in the morning of 08 Oct 2009. He has to leave for Cambodia in the afternoon for the immediate mission relating to disaster caused by Ketsana typhoon.
- The PCFSC confirmed that the project started only in January 2009 – although it was officially planned to start in August 2008. The delay was reported that because of the delay in signing the agreement between the MRC and the DG ECHO. The PCSFC made a report on the progress made since the beginning of the project up to wend of September 2009.
- They confirmed that capacity building has been raised for the government staff at provincial, district and commune levels.
- In addition, for public and school children, public awareness activities were raised as well at schools and for public so that they can have some knowledge on how to deal with flood and other disasters. It was also highlighted that this activity is the most important in terms of flood preparedness program in the target province and district as school children and public were provided with some important knowledge to manage themselves once flood happens.
- In order to get more participants attending the training workshop, aiming at improving their understanding on flood preparedness program, a cost-sharing method has been applied with the ADPC. It is to note that, some budget has been allocated for PCSFC & DCSFC in Vietnam (different from Cambodia and Laos). In this regard, they believe that it was a good opportunity for them to have their involved staff to improve their knowledge on this matter.
- It was also reported that the in cooperation with PCSFC and DCSFC, the local flood preparedness program has bee integrated into the local development plan.
- One provincial training, one TOT training and two commune trainings were organized for local awareness, preparation and implementation of action plan and flood and storm control plan.
- It was also confirmed that there are two donors for Cho Lach district, ECHO and the World Bank (WB), but no overlap activities between the two donors. The WB activities (started in July 2008 and will end in March 2010) focus on capacity for people and communities (not authorities), while the ECHO project targeting on concerned governmental staff. In addition, the ECHO provides resources person to WB activities through government authorities at provincial, district and commune levels.
- The public awareness activity was organized, attended by 915 teachers, 14,549 students, 1,257 students' parents, 129 staff and 24 partners' representatives. In terms of Emergency Warning System training, the teachers were provided with some orientation, and basic knowledge to respond to flood preparedness provided for school children
- It was also confirmed that the ECHO project is a right project and right action which meet the government's sustainable development strategy.
- It was also recommended that in future capacity building and public awareness should be

further continued to meet the requirement in the changing world, especially the climate change. This would go along with the national strategic plan 2020. It is expected that by this time 2020 of concerned staff were trained and public awareness on DRR can be reached 70% of population in the province.

- In relation to the disaster preparedness in general and in particular flood preparedness, Mr. Komar highlighted the experiences found in Cambodia. The target province of Kratie where the flood being affected, based on the flood prepared program and public awareness help mitigate the great negative impact to the people. They can first make themselves ready for the mitigation before getting support or any assistance from outsiders.
- Komar provided the meeting with his childhood experiences regarding floods. He drawn the students' and teachers attention that during flood everyone will look for safe areas, including dangerous or poisonous creatures, such as snakes, scorpions, millipedes, ants, etc Thus we have to carefully check before sitting on something or doing something in such safe area and do not be away from elder people.

SFSP Partnership Workshop

- Two students took the role of MC.
- More than 70 persons joined the workshop including: representatives from
 - Regional level: MRCS and ADPC.
 - National level: VNMC, DDMFSC and MOET.
 - Provincial level: PCFSC, DOET, Red Cross, Army, Women's Union.
 - District level: DCFSC, Red Cross, DOET, teachers and children.
- Exhibition: a lot of drawings, photos and IEC materials of the SFSP were exhibited, introduced and widely distributed to the participants.
- With support from the project, many and many activities of the SFSP program have been implemented at schools and quickly brought positive impacts to the schools and the communities. ***So it should be further developed and maintained for long-run objectives.*** The climate change is impacting on all the world in general and Vietnam in partial. The education and training systems will also be suffered from this change. ***So integration of the SFSP program and disaster management into schooling activities is very needed. And a proper multiple-agency cooperation will help us to deal with it effectively and private sectors should be considered as a highly potential resource (Mr. Tran Quang Tri Deputy of Tien Giang Provincial DOET).***
- Relating to the field of disaster and safety, MOET issued many decrees, such as Decree 458 School Safety and Decree 40 Student Friendly and Active. With the present natural disasters in Vietnam and the climate change in the world, an official intergration of disaster managerment into the education and training systems is being oriented by MOET.
It is very appreciated to heard that Tien Giang, Ben Tre and other provinces in Mekong delta with support from the project have taken the initiative of this

integration. Hoping that the SFSP program can be adapted for all the Mekong delta and the country as well (Mrs. Nguyen Thi Son Representative from MOET).

- SFSP program report: One SFSP orientation workshop for 60 teachers from 30 schools were held. And 30 SFSP Days were carried for 30 schools with participation of 16,632 students, 1,131 teachers and 2,293 parents and representatives from line agencies were organized. 1000 set of IEC materials were delivered (*Mr. Dang Van Hung Manager of Primary School Department*):
- 4 experiences of SFSP program: **1) Meeting rightly needs. 2) Mobilization and development of involvement 3) Integration into local activities 4) Suitability of IEC materials** (*Mr. Bui Trong Nghia National Trainer under Vietnam Red Cross*)
- The program is very useful. In fact, the program is what the schools are looking for. So SFSP Program should be reviewed and maintained for long-run, said by a teacher.
- A role-play Far-Sightedness about prevention of flood and storm was showed by children. The children said that they learned and experienced much about 3 steps of flood management of school and household.
- At the Provincial Partners Workshop, many students attended clearly mentioned that they were invited to the meeting so that they can improve their understanding of flood. After this meeting they may share such understanding with their friends. They students actively discussed in their group discussion
- With the program, **children** is not only the target group but also important and positive **partners** as they can work as effective communicators and give useful advises (*Mr. Tran Van Binh DDMFSC*).
- Discussion 1: What things can be done to improve and maintain the SFSP program?
Children:
 - Provide a swimming training activity to living with flood.
 - Provide a handbook of swimming.
 - More and more games to have more fun.
 - Should put more questions and more study cases.
 - Should have more activities of flood safety.
 - Each of child should be provided a life-jacket. Especially for the ones who have to go to school by boat or have to pass ferries.
 - To create SFSP days more fun, should have more acts of singing and dancing.
 - Provide information and images from abroad to learn.
 - Establish a group of communicators for each school for dissemination.
 - Would like to be joined annually.
 - Would like to have a separated hour for learning, not integrating.
 - Should be officially integrated into the school curriculum.

Others:

- Should have a fixed time for SFSP Days. Should be in August when rainy season is.
- Often integrate into relevant lessons.
- Held group learning.
- Materials should provide up to 50% of the numbers of the classes.
- Organize interaction activities with other schools in other districts and provinces.

- Should provide swimming lesson training to children.
 - Establish a public awareness club of natural disaster.
 - Provide equipments for the program, such life-jackets, flashlight, stretchers, tents etc.
 - Stabilize the budget.
 - Organize maneuvers of flood management.
 - Increase involvement of line agencies.
 - Integrate into the activity under Decree 458 School Safety.
- Discussion 2: How can a textbook of natural disaster be prepared to integrate SFSP Program into the school education.

Children:

- The pictures of IEC materials should be more multiple-color and bigger
- The photos should be arranged in accordance with the 3 steps of flood management – Before, During and After.
- The photos should be simple and binded up to use easily.

Others:

- Besides flood, IEC materials should mention about storm, whirlwind and other natural disasters.
- Should developed in various levels such as grade 1, grade 2 or primary and secondary schools.
- The contents and technical terms should be reviewed accordingly.

IV. CONCLUSION

ECHO's visit

- The ECHO representative appreciated the positive impact of the project in the target province of Ben Tre. He further acknowledge the importance of the recommendation raised in terms of the importance of capacity building and public awareness.
- He was also clarified on the linkage between the ECHO and WB projects in Cho Lach district, Ben Tre province, stressing that they are complement each other in the target district.
- The PCSFC mentioned that they have limited fund, but it would be a good opportunity for the staff to improve their concerned knowledge when there is any workshop organized by donor. We may then send more staff to the workshop through some cost-sharing practice.

SFSP Partnership Workshop

- The program has received a very great support from all the participants, representatives of national level and local level as well.
- The program will be improved and maintained for long-run objectives as it is in the right direction of the country in general and MOET in particular.

Integration into the school education curriculum will be done further

