



CLIMATE INNOVATION CHALLENGE

Output Reports - 1

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|--------------------------------------|---|---|---------------|
| Ref. No: | ADPC-OED-CIC-015-2022 | | |
| Project code: | CIC 354 | | |
| Project name: | Parametric Flood Insurance for Climate Vulnerable Communities in Nepal | | |
| Lead organization: | Stonestep TFD Pvt. Ltd. | | |
| Consortium partner: | Practical Action Nepal | | |
| Country: | Nepal | | |
| Project duration: | 20 December 2021 - 31 July 2022 | | |
| Reporting milestone: | Milestone: 1 Agreement and SoW Execution | | |
| Project status | During this reporting time the project has accomplished Milestone 1. | | |
| | Milestones | Indicator | Status |
| | Milestone 1: Agreement and SoW execution | - Project governance established - Project Kicked-off | Completed |
| | Milestone 2: Draft need assessment report and MoU with stakeholders | - Agreement with Cooperatives - Contractual agreement with consortium partner - Draft need assessment report | On-going |
| | Milestone 3: Product approvals from insurance regulator and documentation supporting completion of IT setup with cooperatives | - Flood risk modelling - Product adaptation - Parametric flood insurance product approval from insurance regulatory - Local insurer underwrite the product - Front-end and back-end setup in two cooperatives | On-going |
| Milestone 4: Final reporting to ADPC | - 6 cooperatives from 2 cooperative staffs are trained on insurance administration - Customer enrollment | Planned | |
| Key activities | Milestone 1: Agreement and SoW execution | | |

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|--|--|
| | <p>The following activities are taken place to complete the milestone 1:</p> <ul style="list-style-type: none"> • Contractual agreement with Consortium partner Practical Action Nepal. • Stonestep conducted its first governance meeting with Practical Action on 19th January 2022 where Stonestep shared the overall concept of the project, its requirements and management structure for project implementation. In total, 5 senior management staffs from both the organization were participated in the discussion. • Stonestep also conducted the project kick-off meeting on 28 January 2022 with project implementation team where Stonestep shared the roles and responsibilities of each stakeholder in the ground and workplan to meet the timeline. • Scope of Work (SoW) has been drafted and signed with cooperative to establish the project implementation partnership in the ground. |
| <p>Challenges and lesson learnt</p> | <p>Key Challenges: COVID 19 third wave remain as major challenge in filed level movements during this reporting time.</p> <p>Lesson Learnt: Properly managing of filed level staffs are plays vital role for effective communication, coordination and collaboration with local level government and stakeholders.</p> |
| <p>Summary</p> | <p>Overall, the project has successfully completed the milestone 1. The project has executed the SoW together with project governance call and project kicked-off meeting. The project has developed the communication plan for project implementation in the field. Stonestep has started collaboration with Cooperatives for community outreach.</p> |

Abbreviation:

CIC: Climate Innovation Challenge

ADPC: Asian Disaster Preparedness Center

SoW: Scope of Work

MoU: Memorandum of Understanding

ANNEXES:

ANNEX I: Project Governance Meeting

ANNEX II: Project Kicked-off call

ANNEX III: Invoice for Milestone 1

EXECUTIVE SUMMARY

| | | | | | | | |
|------------------------|---|--------------|----------|----------------|----------|---------------|----------|
| Name of Event: | ADPC project kick-off in the governance level | | | | | | |
| Objectives: | Project introduction and management planning | | | | | | |
| Event Date: | 19 January 2022 | | | | | | |
| Event location: | Google Meet (https://meet.google.com/vqq-nfpe-hhy?authuser=0&hs=122) | | | | | | |
| Participants: | 5 | Male: | 5 | Female: | 0 | Other: | 0 |
| Materials used: | PPT and Excel Sheet | | | | | | |

BACKGROUND

Stonestep TFD Pvt. Ltd. conducted governance level kick-off meeting to introduce the project to management team from both Stonestep and Practical Action, elaborate project target and requirements and to set further planning for project implementation based on project timeline. The meeting was conducted on 19 January 2022 from 11:30 to 12:30.

OBJECTIVES

- To introduce the project with management team and define institutional roles and responsibilities.

ACTIVITIES

The meeting was conducted via Google Meet, Mr. Gehendra Timilsina, Grant/M&E Manager, Stonestep TFD Pvt. Ltd. as Project Manager for Parametric Flood Insurance for Climate Vulnerable Agriculture in Western Nepal introduce the project and team to all the participants from both Practical Action and Stonestep team.

MAJOR DELIVERABLES/OUTPUT

- Shared PPT to team
- Shared M&E framework to team

ACTION POINTS

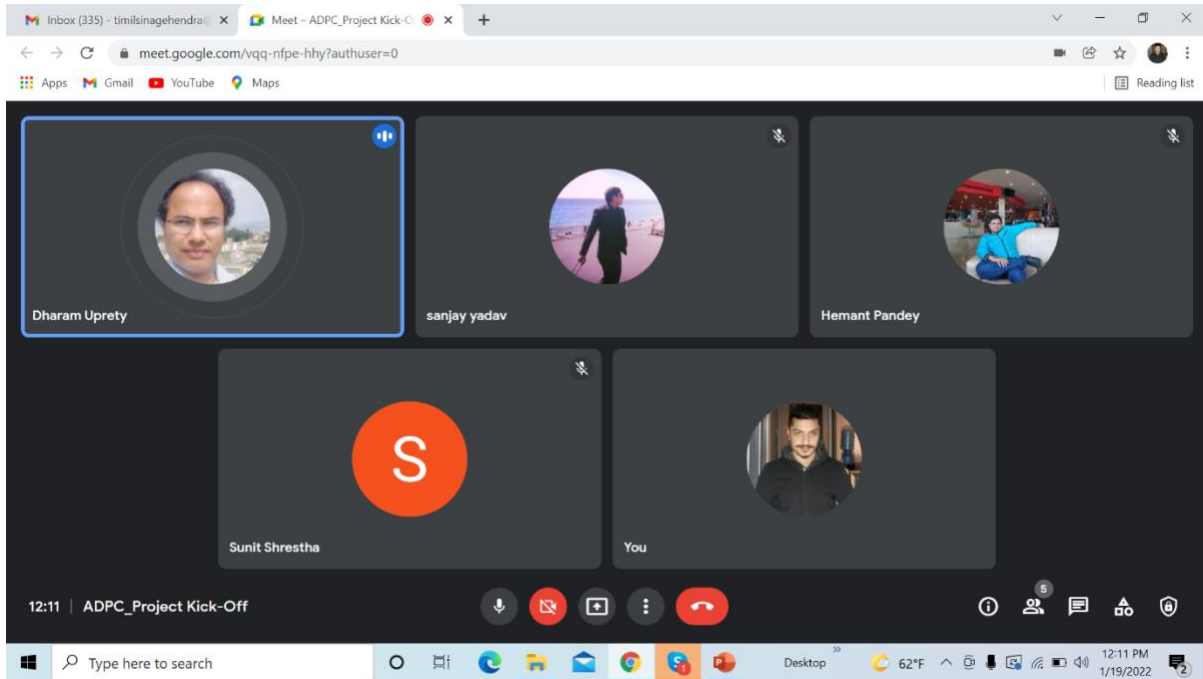
- Conduct kick-off meeting with implementation team as soon as possible for effective implementation of the project.

ANNEX 1: ATTENDANCE SHEET

| Stonestep TFD Pvt. Ltd. | Practical Action |
|-------------------------|-------------------|
| Sanjay Kumar Yadav | Dharam Raj Uprety |
| Gehendra Timilsina | Sunit Shrestha |
| Hemant Pandey | |

ANNEX 2: EVENT PICTURES

Event Report



ANNEX 3: LINK OF RESOURCES

- I. PPT
- II. M&E Framework

ANNEX 4: SCHEDULE

<https://meet.google.com/vqq-nfpe-hhy?authuser=0&hs=122>

Parametric Flood Insurance for Climate Vulnerable Agriculture in Western Nepal: Kick-off Meeting

Date: 28th January 2022

Venue: Google Meet (<https://meet.google.com/faj-yeua-evp?authuser=0>)

Participants:

| Practical Action | Stonestep TFD Pvt. Ltd. |
|------------------|-------------------------|
| Dharam Uprety | Sanjay Kumar Yadav |
| Bikram Rana | Gehendra Timilsina |
| Chakra Bdr. Bam | Hemant Pandey |
| Ramesh Gautam | Dinesh Pd. Panta |
| Krity Shrestha | |

Major agendas

Parametric Flood Insurance for Climate Vulnerable Agriculture in Western Nepal project kick-off

1. Project introduction (project objective, location, beneficiaries, milestones, workplan and activities, management team,
2. Implementation structure
3. Community selection
4. Cooperative support/marketing support
5. AoB

Discussion

1. Project introduction (project objective, location, beneficiaries, milestones, workplan and activities, management team,- Project objective, location, beneficiaries, milestones, workplan and activities, management team details were read from the PPT presentation and shared to all the attendees of the meeting by Gehendra Timilsina.
2. **Implementation structure:**
 - i. Ujyalo Multipurpose Cooperative Ltd. will manage social mobilization through cooperative extension workers for 6, 8 & 9 Tikapur that incorporates awareness raising, customer enrollment in the product.
 - ii. Didi Bahini Sanakishan Cooperative Ltd. will manage social mobilization through cooperative extension workers for ward 8 & 9, Rajapur Municipality.
 - iii. There will be separate agreement (simple scope of work) arrangement between Cooperatives and Stonestep for project implementation.
 - iv. Stonestep and Practical Action facilitates the implementation.
3. **Community selection:**
 - i. Flood prone communities from ward no. 6, 8 & 9 from Tikapur Municipality, Kailali and communities from 8 & 9 from Rajapur Municipality, Bardiya.
 - ii. Community selection criteria/Communities will be selected through following methods:
 - a. Community covered under Chisapani gauge station at Karnali river for flood measurement.
 - b. Selection of flood prone communities in coordination with ward representative and cooperatives.
 - c. Priority will be Nepal Flood Resilience Project intervention communities of the targeted wards.
 - d. Community involves in agriculture (especially Paddy farming) activities.
 - e. Community who requests for the product.
 - f. Flood prone communities who have households already enrolled in the targeted cooperative for financial services.
4. **Cooperative support/marketing support:**
 - i. Financial support to cooperatives for field mobilization and marketing.
 - ii. The project does not develop any infrastructure and hard activities in the communities
 - iii. No provision for premium subsidy through project

6. Action point

| Action | Responsible | By When |
|--|-------------|-------------------------------|
| Share meeting minute and project related document to PA | SS | 31 January 2022 |
| Project discussion with internal team at PA, develop communication plan and share to Stonestep | PA | As soon as possible |
| Consensus on community selection criteria | SS & PA | 1 st February 2022 |
| Partners meeting between SS & PA for further planning | SS | As soon as possible |

ANNEX I PPT Project Kick-off CIC

ANNEX II Detailed workplan

ANNEX III M&E Framework