

# 11TH HOSPITAL EMERGENCY PREPAREDNESS AND RESPONSE COURSE (HEPR-11)



16 - 20 July 2018

Asian Disaster Preparedness Center (ADPC)

Bangkok, Thailand



## COURSE OVERVIEW

Disasters, natural or human-generated, foreseen or without warning, with intensive or extensive risks, affect people and result to varying health effects and consequences. Survival rates of victims depend on array of factors especially the surge capacity of hospitals and health care facilities to manage the expanded demand of mass casualties for services and resources, as they manage the emergency incident. Cognizant of the need of hospitals to be prepared to ensure continuous operations during and even after a disaster strikes, and in times their services are needed most, a group of experts in the field of health emergency management in Asia have been working with the Asian Disaster Preparedness Center (ADPC) to develop and implement Hospital Emergency Preparedness and Response (HEPR) courses over the years.

The HEPR Course is designed to develop the knowledge and skills of administrative and medical personnel to prepare health care facilities to respond effectively, to ensure continuous operations during or even after disasters, and to recover for better from the impacts of disasters.

## COURSE OBJECTIVES AND OUTCOMES

The course will enhance the knowledge and skills of participants to equip themselves on emergency planning (for the whole cycle of emergency management for all-hazard concept); reviewing and enhancing their current surge capacity to manage mass casualty-related emergencies; the concepts of hospital emergency management; and on applying knowledge gained on testing and updating emergency management plans and systems.

*Upon completion of the course, the participants will be able to:*

1. Describe the roles of health care facilities in disaster management
2. Apply tools and processes in preparing for, responding to, and recovering for better from the impacts of emergencies or disasters
3. Discuss the basic requirements of managing the risks and mass casualty incidents with continuous hospital operations
4. Manage a mass casualty incident exercise (preparation, conduct, evaluation)
5. Apply Hospital Emergency Incident Command System (HEICS) in a simulated exercise
6. Apply on-site medical care concepts to specific emergency situations
7. Prepare an outline of health care facility disaster preparedness, response, recovery and business continuity plans.

## COURSE CONTENT

The content of the course includes the following topics and arranged into various lessons:

- Course Overview
- Managing Pandemics in a Hospital Setting
- Changing Hazards and Disaster Risk Management
- Hospital Emergency Management Systems
- Establishing a "Hospital Safe from Disaster"
- Risk Communication and Handling affected families
- Hospital Surge Capacity Development
- Hospital Security in Crisis
- Hospital Workforce Capacity Development
- Hospital Recovery and Building Resilient Hospital
- Managing Mass Casualty Incidents
- Emergency Management and Business Continuity Planning
- Managing the risks of Mass Casualty Incidents
- Simulation Drill

## New Topics

- Hospital Surge Capacity Development
- Hospital Business Continuity Plan Development
- Building Resilient Hospital to Emergencies
- Establishing a "Hospital Safe from Disasters"



## COURSE FEE

The standard course fee of US\$1,675 covers course tuition, registration fee, training materials, field visit and training kit.

Participants will be responsible for their own travel expenses and arrangements, accommodation, airport transfers, visa application, all meals, health and accident insurance, and other personal expenses.

*Discounted accommodation can be arranged by ADPC.*

## REGISTRATION

Interested persons can apply as individuals although preference will be given to those sponsored by an organization. The application can be submitted online at [www.adpc.net/apply](http://www.adpc.net/apply)

## PAYMENT

If you are selected to attend the course, the payment should be transferred to ADPC's account through bank transfer not later than 25 June 2018. Otherwise, your participation will be cancelled. Please note that personal checks are not accepted as a form of payment.

## CANCELLATION

If you are unable to attend, a substitute applicant is welcome to attend in your place, provided the participation criteria have been met.

Cancellation of attendance should be notified at least three (3) weeks prior to course commencement; in which case, 15% of the course fee will be deducted for banking charges and administrative costs. No refunds are available for cancellation within three (3) weeks prior to course commencement.

**It is also important to note that the course has a requirement for a minimum number of participants. If an insufficient number of applications have been received by 25 June 2018, ADPC reserves the right to cancel the course for the current year. Candidates who have already been accepted will be informed as soon as the decision is taken, and offered a place in the following year if desired.**

## FURTHER QUESTIONS

Please contact:

**Health Risk Management Department  
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## Best Practices

- Hospital Security in Crisis
- Managing Pandemic in a Hospital Setting
- "Hospital Safe from Disasters"
- Green and Healthy Hospital

## Language and teaching methods

The course is currently offered in English only. Extensive reading and participatory learning methods are used. All participants will receive a pre-reading packet of materials before arriving at the course site. Participants should be fluent in reading and speaking English.

## TARGET PARTICIPANTS

Hospital Administrators and medical personnel, government and private, who are involved in the design, implementation, monitoring and evaluation of hospital risk reduction programs and hospital emergency management. The training will include practical guidance on addressing mass casualty management, preparation/updating of hospital emergency preparedness plans, etc. The course will also provide practical application of Hospital Safety Index toolkit.

## COURSE TRAINERS

The trainers are leading international and regional experts with a wide variety of field experience in hospital preparedness and response to emergencies or disasters. Trainers represent a range of backgrounds from government organizations, hospital networks, UN and international agencies, academic and research centers. They all have significant hands on experience and many have taught in the course and/or were involved in designing the curriculum. We aim to have a combination of regional and international experts involved with each course. In addition, we encourage participants to contribute their own experiences to help support the learning of the whole group.



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