

Guideline for Integration of DRR into Development Planning Process at Sub-National Level In CAMBODIA

Acknowledgements

Foreword

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Part -2: How to integrate DRR in the Provincial Development Planning Process

Chapter 1.2: Provincial Development Plan (PDP)

Stakeholders:

- CCA/DRR actors or Experts
- DoP
- Planning working group
- PFT/DFT (PSDD)
- CCA/DRR partner NGOs

Planning relevant/referred Documents:

- NSDP
- SNAP
- Line ministries
- PDP (existing document)
- PIP (existing document)
- Provincial line departments (5 years and 3 years)
- District line departments (5 years and 3 years)
- District profiles
- Commune Database/profiles
- Village Data books
- Need Assessment Reports
- Others

Tools/Modalities:

- HVCA/VRA

Possible Ways:

- From Step 1 to Step 3: DRR could be integrated through workshops and trainings to DoP, Planning WG, as well as directly help from DRR actors to the sectors and Planning WG during development planning process and consolidate/draft the PDP.

- Step 1: Preparation for provincial development planning process

- MoP will organize a workshop for providing instruction of the guideline.
- All provincial DoP through out the country will be invited to participate in above workshop.
- Suggestions: What agenda that DRR actors can be presented in this workshop? or Separated training skills?

- Step 2: Information dissemination on the provincial development planning process

- DoP and Planning Working Group will further organize the workshop for disseminating guideline and guidance to all sectors and relevant stakeholders in the province for developing their sectoral-plans and then submitting their sectoral-plans to the DoP based on deadline identified.
- Suggestions: What agenda that DRR actors can provide DRR in this workshop? And what DRR actors can help the planners (Planning Working Group and Sectors) through delivery of the training skills and technical DRR to them during development planning process?

- Step 3: Provincial development planning process

- DoP and Planning Working Group will consolidate the submitted sectoral-plans as well as develop the Vision, Goal and Objectives to be a draft provincial development plan. Completed draft, will be shared with all sectors and relevant stakeholders through organize the finalization workshop for finalizing this draft under chairmanship of the Provincial Governor before submitting it to the Provincial Council.
- Suggestions: What DRR actors can help or DoP and the Planning Working Group themselves can mainstream the DRR into this draft?

- Step 4: Approval of the provincial development plan

- Based on submitted a final draft from the provincial governor, the Provincial Council will call for meeting among their internal members for reviewing and official approval of the PDP and then send it back to the province for implementation.

Chapter 2.2: Provincial Investment Plan (PIP)

Stakeholders:

- CCA/DRR actors or Experts
- DoP
- Planning Working Groups
- PFT/DFT (PSDD)
- CCA/ DRR partner NGOs

Planning relevant/referred Documents:

- NSDP, SNAP, Line ministries
- PDP (existing document)
- PIP (existing document)
- Provincial line departments (5 years and 3 years)
- District line departments (5 years and 3 years)
- Commune Databases
- Village Data books
- Others

Tools/Modalities:

- HVCA/VRRA

Possible Ways:

- From Step 1 to Step 2: DRR could be integrated through workshops and trainings to DoP, Planning WG, as well as directly help from DRR actors to the sectors and Planning WG during development planning process and consolidate/draft the PIP.

- Step 1: Preparation of the Priority Project List for PIP

- DoP keep inform (technical meeting) to all sectors and relevant stakeholders in the province with a guided template to enable them to develop their Three-Year Rolling Investment Program (PIP) in the first year of the council mandate, and then submit to DoP based on identified deadline.
- Suggestions: What DRR actors can help or DoP and the Planning Working Group themselves can mainstream the DRR into sectors' development planning process?

- Step 2: Preparation of the PIP

- Based on submitted sectoral-plans, DoP and Planning Working Group will consolidate and develop with its Vision, Goal and Objectives (if necessary) to be a draft the Three-Year Rolling Investment Program (PIP). Completed draft, will be shared with all sectors and relevant stakeholders through organize the finalization workshop for finalizing this draft under chairmanship of the Provincial Governor before submitting it to the Provincial Council.
- Suggestions: What DRR actors can help or DoP and the Planning Working Group themselves can mainstream the DRR into this draft?

Step 3: Approval of the PIP

- Based on submitted a final draft PIP from the provincial governor, the Provincial Council will call for meeting among their internal members for reviewing and official approval of the PIP and then send it back to the province for implementation.

Part -3: Scope of integration of DRR in Provincial Development Plan (PDP)

Chapter 3.1: Social-Economic Situation

3.1.1 Current Situation of Analysis and Challenges

In this section, writer should guide to all planners to include the information analyzed related to barriers and challenges always happen in the province that considers as the main root causes to disasters for development activity.

What DRR actors can help to collect and analyze information related to barriers and other challenges to disasters, what disaster risk assessment tools and methodologies can be utilized to collect and analyze information.

3.1.2 Brief of Socio-Economic Data

3.1.2.1 Economic Analysis

E.g., what types of information related to economic vulnerability to natural hazards is included in this section.

What DRR actors can help to collect and analyze information related to economic issue, what disaster risk reduction tools and methodologies can be utilized to collect and analyze information.

3.1.2.2 Social Analysis

Scope:

- Approved guidelines of the PDP and PIP will be used entirely as a basic document for main reference.

Economic vulnerability on:

- Agriculture
- Infrastructure
- Housing Development
- Industry
- Exploitation, etc.

Social impacts:

- Education (studying of school children & abandoned schools)
- Health (population's health, Hygiene, especially for babies and their mothers)
- Poverty situation

E.g., how information on social impact assessment caused by natural hazards is included in this section.

What DRR actors can help to collect and analyze information related to social issue, what disaster risk reduction tools and methodologies can be utilized to collect and analyze information.

3.1.3 Natural resources and Environmental Analysis, and Threatening of the Natural Disasters (Climate Change)

E.g., how information on environmental assessment and climate change issues is included in this section.

What DRR actors can help to collect and analyze information related to environmental and climate change issues, what disaster risk assessment tools and methodologies can be utilized to collect and analyze information.

- Lands, forests, streams, animals, mines (conservation and resources utilization)
- Climate Change (pollution, wastes, public hygiene, etc.)
- Duration, intensity, frequency

Chapter 3.2: Provincial Development Framework

3.2.1 Development Vision

*In this section, writer should guide to all planners to develop their plans in parallel with their guidance from the line ministries as well as DoP but they should be included **some words, sentences or paragraphs says about main barriers or challenges to disasters as well as measures/capacities (non and structural measures) to cope with disasters** in this part.*

3.2.2 Development Goal and Objectives

*In this section, writer should guide to all planners to develop their plans in parallel with their guidance from the line ministries as well as DoP but they should be included **some words, sentences or paragraphs says about main barriers or challenges to disasters as well as measures/capacities (non and structural measures) to cope with disasters** in this part.*

3.2.3 Development Strategy

3.2.3.1 Economic Development Strategy

*In this section, there are main sectors that writer should guide to planners for integrating DRR in their project activities such as **Agriculture, Irrigation System, Transportations, Livelihoods, Infrastructures, Water sanitation supply system and, Groundwater drainage system, etc.***

Local programming, project cycle management, financing etc.

3.2.3.2 Social Development Strategy

*In this section, main sectors to be concerned for integrating DRR into the planners' project activities such as **Education, Health services, Responses, and Reliefs, etc.***

Local programming, project cycle management, financing etc.

3.2.3.3 Land-Use Planning Strategy and Natural Resources Management

*In this section, main sectors to be concerned for integrating DRR into the planners' project activities such as **Building codes, Natural resources conservation for creeks, lakes and its drainage system, Reforestation, etc.***

Local programming, project cycle management, financing etc.

3.2.3.4 Climate Change and Disaster Risk Management Strategy

Additional:

- Possibility
- Magnitudes
- Sustainability

Additional:

- Structural and Non-structural measures are mainly focused in both current and future.

Additional:

- Conservation of lands
- Capacity of human being (current & future measures)
- Roles and responsibilities

In this section, writer should guide to all planners to develop their plans by describe about types of common hazards and extreme disasters (natural and manmade disasters), frequently affected areas, numbers of victims and affected people, agricultural productivities, infrastructures, etc. In this section should also be included about roles and responsibilities of the committee for disaster management at all levels, and resources for serving to DRR preparedness plan to cope with disasters in their target areas/province.

What DRR actors can help to collect and analyze information related to Disasters issue, what disaster risk reduction tools and methodologies can be utilized to collect and analyze information.

Local programming, project cycle management, financing etc.

3.2.4 Medium Term of Expenditure Framework

3.2.5 Provincial Development Matrix

Chapter 3.3: Monitoring and Evaluation on the implementation of the Development Plan

Local programming, project cycle management, financing etc.

Part -4: Scope of integration of DRR in Provincial Investment Program (PIP)

Chapter 4.1: Situation of Social-Economic Development

4.1.1 Summary of Social-Economic Situation

This section should be a guidance note to help the planners to include relevant information on natural hazards occur quite often in disaster-prone areas in the province.

4.1.2 Situation Development and Challenges

4.1.2.1 Economic situation

E.g., what types of information related to economic vulnerability to natural hazards is included in this section.

What DRR actors can help to collect and analyze information related to economic issue, what disaster risk reduction tools and methodologies can be utilized to collect and analyze information.

4.1.2.2 Social situation

E.g., how information on social impact assessment caused by natural hazards is included in this section.

What DRR actors can help to collect and analyze information related to social issue, what disaster risk reduction tools and methodologies can be utilized to collect and analyze information.

4.1.2.3 Situation of Environment and Threatening of Natural Disasters

E.g., how information on environmental assessment and climate change issues is included in this section.

What DRR actors can help to collect and analyze information related to environmental and climate change issues, what disaster risk assessment tools and methodologies can be utilized to collect and analyze information.

See the same information, scope and approached as suggested at Part 3 (PDP).

Chapter 4.2: Three-Year Rolling Investment's Projects

4.2.1 Investment projects

Local programming, project cycle management, financing etc.

4.2.2 Medium Term of Expenditure Framework

4.2.3 Action plans for implementation

Annexes: