

**Regional Workshop on Best Practices in Disaster Mitigation**  
**Lessons Learned from the Asian Urban Disaster**  
**Mitigation Program and other Initiatives**  
**24-26 September 2002, Hotel Padma, Bali, Indonesia**

**Asian Disaster Preparedness Center (ADPC)**, with support from USAID, is organizing the workshop in partnership with CITYNET and the Institute of Technology Bandung (ITB), Indonesia, the National Coordinating Board for Disaster Management (BAKORNAS PBP), Indonesia, the UNDP's the Urban Governance Initiative (TUGI), the UN's International Strategy for Disaster Reduction (ISDR) and United States Agency for International Development (USAID).

**CITYNET**, the Regional Network of Local Authorities for the Management of Human Settlements promotes cooperation on local urban improvement initiatives in the Asian Pacific region. Members are from 130 Asian urban organizations, including national and local governments, development authorities, NGOs, research and training institute from more than 70 cities in 20 countries.

**TUGI** is a project developed and funded by the United Nations Development Programme (UNDP). The project is a response to UNDP's continuous commitment to work on urban issues, building upon its earlier investment and insights from the Urban Management Programme for Asia and the Pacific (UMPAP) and the Asia Pacific 2000 (AP2000). TUGI aims at assisting local authorities in improving the urban quality of life through strengthening capacities, promoting good governance principles and enhancing the tools available to urban administrators and decision-makers.

**The Institute of Technology Bandung (ITB), Indonesia** is the foremost scientific university in Indonesia. Partnering with AUDMP, it is implementing the Indonesia Urban Disaster Mitigation Project (IUDMP) which aims to reduce the vulnerability of Indonesian cities to earthquake hazards.

**The National Coordinating Board for Disaster Management (BAKORNAS PBP), Indonesia** is a coordinating body to handle complex emergencies and disaster management. One of the important roles of BAKORNAS PBP is the formulation of policies for disaster and refugees management.

**The International Strategy for Disaster Reduction (ISDR)** was founded under the United Nations as the successor arrangement to the International Decade for Natural Disaster Reduction (IDNDR, 1990-1999). It is designed to respond to this need by proceeding from protection against hazards to the management of risk through the integration of risk reduction into sustainable development.

**The U.S. Agency for International Development (USAID)** is an agency that provides economic, development and humanitarian assistance around the world in support of the foreign policy goals of the United States. USAID is currently supporting the implementation of the Asian Urban Disaster Mitigation Program (AUDMP) of ADPC.

**The Asian Disaster Preparedness Center (ADPC)** is a regional resource center dedicated to disaster reduction for safer communities and sustainable development in Asia and the Pacific. Established in 1986 in Bangkok, Thailand, ADPC is recognized as an important focal point for promoting disaster awareness and developing capacities to foster institutionalized disaster management and mitigation policies.

**The Asian Urban Disaster Mitigation Program (AUDMP)** is an eight-year program designed to reduce the natural disaster vulnerability of urban populations, infrastructure, critical facilities and shelters in Asian cities. AUDMP aims to demonstrate the importance of and strategic approaches to urban disaster mitigation as part of the urban development planning process.

The AUDMP's projects are being implemented in 10 countries – Bangladesh, Cambodia, India, Indonesia, Lao PDR, Nepal, Philippines, Sri Lanka, Thailand and Vietnam.

For more information about ADPC and AUDMP, please visit ADPC's website at [www.adpc.ait.ac.th](http://www.adpc.ait.ac.th)

## Hotel and Workshop Venue

The workshop will be held at **Hotel Padma**. The hotel is located on Legian Beach, near restaurants and shopping areas but away from the hustle and bustle of Kuta. It is 15 minutes drive from the airport, 5 minutes drive to the center of Kuta and 20 minutes drive to the city of Denpasar.

Each room is equipped with private bathroom, air conditioning, cable television, mini bar, computerized key card, in-room safe deposit box and coffee/tea making facilities. Electric current voltage: 220V.

Hotel services include business center service, car and limousine service, foreign exchange, laundry and dry cleaning, doctor on call 24 hours, house clinic, luggage storage room, postal service and baby sitting service. The hotel accepts all major credit cards.

For a glimpse of the hotel, you can visit their website at: <http://www.hotelpadma.com>

**You may book your accommodation at Hotel Padma through ADPC** at a reduced rate of USD67 per night per room (single or double occupancy), inclusive of American breakfast and tax. If you wish to take advantage of this reduced rate, please contact us at [audmp@ait.ac.th](mailto:audmp@ait.ac.th) and we will make a booking for you.

ADPC is pleased to arrange airport transfer service for participants. Simply inform us your flight details at [audmp@ait.ac.th](mailto:audmp@ait.ac.th) by **18 September 2002** in order for us to arrange the airport transfer service with the hotel for you.

**Hotel address:** Mr. Daniel Sihombing (Sales Coordinator)  
Hotel Padma, Jl. Padma No. 1, Legian 80361  
P.O. Box 1107 TBB, Bali, Indonesia  
Tel: (62-361) 752111, Fax: (62-361) 752140, E-mail: [daniel@hotelpadma.com](mailto:daniel@hotelpadma.com)

## Hotels in Transit

ADPC will make bookings for participants who will transit in Bangkok. ADPC will book participants in Asia Airport Hotel in Bangkok. Room rates are THB1,200 per night per person for single occupancy and THB1,400 for double occupancy, inclusive of breakfast and tax. **Please inform Mrs. Khobkhul ([audmp@ait.ac.th](mailto:audmp@ait.ac.th)) by 13 September 2002 if a hotel in transit is required.**

**Hotel address:** Ms. Isaree Mangkang (Senior Sales Manager)  
99/2 Moo 8, Phaholyothin Road (K.M. 28), Lamlukka, Pathumthani 12130, Thailand  
Tel: (66)2 992-6999 ext. 7224, Fax: (66)2 532-3193, E-mail: [airport@asiahotel.co.th](mailto:airport@asiahotel.co.th)

## Display

To share your organization's experience and lessons learned in disaster mitigation initiatives with workshop participants, we invite you to bring materials for display at the exhibition to be held in parallel with the workshop. Materials include pictures, newsletters, brochures, multimedia, reports, etc.

Interested persons should indicate their intention to bring materials for display **no later than 18 September 2002** by sending us the completed **Request Form for Display** enclosed with this second announcement brochure. Please note that display board(s) and table(s) would be provided at the hotel. If you have any specific requirements, please indicate on the attached "Request Form for Display".

## Welcome Cocktail & Farewell Dinner

You are invited to a welcome cocktail on the Monday 23 September at Hotel Padma. The farewell dinner will be held in the evening of the Thursday 26 September. The venue for the farewell dinner will be announced later.

## Indonesian Visa

Travelling to Indonesia requires a valid passport and an entry visa. For those residents of countries with Indonesian Embassy, it is advisable to obtain visa before travelling to Indonesia. **Entry visas are issued at the entry point for only people from the U.S.A., the U.K., Australia and some ASEAN countries, except Cambodia, Lao PDR, Vietnam and Myanmar.** However, for those eligible for obtaining on-arrival visas, it is required that your current passport must have a minimum of 6 months validity by the time you enter Indonesia in order to receive a visa upon arrival. Please also bring 3 passport size photographs and ADPC invitation letter when applying for your visa. For more information about the visa requirements, please check [www.deplu.go.id/diplomatic/diplmission.htm](http://www.deplu.go.id/diplomatic/diplmission.htm)

For those who are ineligible for on-arrival visas, you should have received an invitation letter from ADPC to help you obtain visa for entering Indonesia.

## Indonesian Currency

Indonesia's currency is the Rupiah (Rp.). The currency is available as notes in denominations of Rp 100, 500, 1000, 5000, 10,000, 20,000, 50,000 and 100,000 as well as coins of Rp 25, 50, 100, 500 and 1000. Diners Club, Mastercard, American Express and Visa are among the widely accepted credit cards. ATM is widely available throughout Bali and can be used for withdrawing Indonesian Rupiah.

Exchange Rate for August 2002:

1 US Dollar = 8,700 Indonesian Rupiah (approximately)

## Bali Island

The island of Bali is about 5,600 square kilometers, covering over five million square kilometers. Bali is mountainous in the center with a cluster of volcanoes of which one is the active Mount Agung and considered sacred. Terraced rice-fields dominate the landscape, with small streams bringing water for irrigation. Bali is well-known as an island of thousand temples with a vibrant culture, unique arts and ceremonies, breathtaking scenery and friendly people. The soul of Bali lies in its religion of Hinduism called "Hindu Darma". These characteristics make Bali one of the most desirable destinations among international tourists.

The weather in Bali in September is nice and breezy. The temperature ranges from 22 to 29 degree celsius.

For more details about Bali, please visit: <http://www.bali-thepages.com>, <http://www.bali-travelnet.com>, and <http://www.indonesia-tourism.com>

Other optional tours can be obtained at the Travel Desk of Hotel Padma, including the package tour to Borobudur Temple, a unique and striking Buddhist monument located east of Jakarta on the island of Java.

## Communications

Local, inter-state and international calls can be made with ease in any part of Indonesia. At the hotel, you will have access to a photocopier, telephone, fax, and e-mail on a charge-for-use basis.

## Workshop Secretariat

A meeting secretariat will be available to assist you with your administrative needs, airline ticket reconfirmations and other needs during the meeting.

For most logistical concerns and meeting coordination, please contact Clarence M. Carlos ([clarence@ait.ac.th](mailto:clarence@ait.ac.th)). For other programmatic and management matters, you may contact Rajesh ([rajesh@ait.ac.th](mailto:rajesh@ait.ac.th)) or Christine ([ccapikul@ait.ac.th](mailto:ccapikul@ait.ac.th)). Alternatively, you can reach ADPC by phone at (66)2 524-5354-5 ext. 414 (Clarence), 415 (Rajesh) or 378 (Christine).

For more information about the workshop, please visit [www.adpc.ait.ac.th/audmp/rllw/default.html](http://www.adpc.ait.ac.th/audmp/rllw/default.html)